



8pm – Virtual Meeting

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| <ul style="list-style-type: none"> <li>▪ <b>Welcome to Langford Leaflet</b><br/>An approach has been to meet up with the new owner of Fltr Coffee to discuss the Welcome to Langford leaflet, as this needs to be updated before being published again. Various items in the leaflet need to be updated.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |
| <p><b>Treasurer's Update:</b></p> <ul style="list-style-type: none"> <li>▪ Noel has held meetings with Dawn and Jackie to start the handover process. They have both been added to the Lloyds bank account but have not been granted access yet. This has slowed the transfer of tasks.</li> <li>▪ Dawn will take over control of the <a href="mailto:treasurer@lvca.org.uk">treasurer@lvca.org.uk</a> email address after this meeting.</li> <li>▪ A new email address has been created for Jackie <a href="mailto:classes@lvca.org.uk">classes@lvca.org.uk</a> to manage all the regular classes.</li> <li>▪ We are still holding the funds collected for the "Donate a Pound to go Underground" campaign.</li> <li>▪ 2025-26 Full Year Accounts are planned to be ready for reporting at the next meeting, prior to being submitted to Lis Penhearow for independent examination.</li> <li>▪ The finance report will continue to be issued quarterly same as previous year.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Treasurer |
| <ul style="list-style-type: none"> <li>▪ <b>Hall News</b><br/><br/>Following the decision at March's meeting s to allow the hall opening for ad hoc LVCA organised and led only events on Saturdays to 9.30pm, building closed by 10.00pm unfortunately a committee member offered this facility to WI which fell outside the agreed remit.<br/>This prompted further discussion and an agreement to trial regular groups with annual events to apply to the committee for consideration to allow an appropriate event to take place. It was agreed that first the committee need to agree new conditions governing such events to ensure the hall is closed on time at 10.00pm and the events do not cause or bring the LVCA into disrepute through drunken or unsociable behaviour.</li> <li>• Sandra has offered to draft up some new conditions for the committee's consideration to support any requested bookings.</li> <li>• All requests are to be presented to the monthly committee to be reviewed for compliance to the terms &amp; conditions - a decision to grant the use of the hall lies with the committee.</li> <li>• The conditions and operating framework for these proposed events will be discussed at the next committee meeting in June.</li> </ul> <p><b>LVCA Saturday event evenings</b><br/>Sandra has provisionally arranged 4 events:</p> <ul style="list-style-type: none"> <li>• Mexican Train Dominoe evening (13th June)</li> <li>• Evening Wine and Food tasting (August)</li> <li>• Beer tasting (Oct)</li> <li>• Port Tasting (Nov)</li> </ul> |           |

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| <p><b>Hall decorations</b><br/>Sandra raised the issue of discovering sellotape on the hall tables and some around the hall walls, believed to be mainly from weekend bookings. Is there anything we can do to provide areas where decorations can be placed? Agreement to research how other halls provide this capability and review again.</p> <p>▪ <b>Bookings Update</b></p> <p><b>Promotions</b><br/>Wednesday morning between 0800 – 11am is now free for a regular booking and we need to promote the availability across our social media and web site.</p> <p>Seated Yoga has a new class – an extra class has been added, moving from 2 to 3 classes, and we need to promote the extra capacity.</p> <p><b>Holiday Cover</b><br/>Holiday cover requested for the:<br/>4<sup>th</sup> July – 10am – 2pm<br/>11<sup>th</sup> July – 12 to 5pm<br/>12<sup>th</sup> July – 10am to 3pm</p> <p>to open and close the hall for weekend events.<br/>If anyone is willing to help to with arrangements, please speak with Sandra.</p> <p><b>The Tai Chi</b><br/>Remains very popular and have been able to hold some classes in the garden.<br/>Chris has been asked to publicise.</p> |                              |
| <p><b>Communications and Marketing</b><br/>No updates</p> <p><b>Local Community</b></p> <p>▪ <b>Donate a Pound</b><br/>Carole has informally been told that Donate a Pound money is not required, therefore can be donated to the charities, a formal response from the Dept of Transport will be sent, and then we can arrange for a presentation to the two charities of the money. Still waiting for a formal response, this has been followed up</p> <p>▪ <b>Streetlights – switch off</b><br/>No news</p> <p>▪ <b>Rodney House Roundabout</b><br/>No news</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>Admin</p> <p>Chairman</p> |

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| <ul style="list-style-type: none"> <li>▪ <b>Langford Park</b><br/>Langford Park, - Carole has followed Mick Lees up regarding what is being put forward in a bid to get funding for improvements to Langford Park, no response to date.</li> <li>▪ <b>Memorial Bench</b><br/>No further news on the memorial bench scheme following our feedback.</li> <li>• <b>Cygnets Pre School - Tree Planting</b><br/>The preschool group planted a tree for David Attenboroughs 100<sup>th</sup> birthday.</li> <li>• <b>New Fencing</b><br/>The fencing around the overflow pond in Langford Park has been replaced with new substantial fencing. The bank on the opposite side is under discussion</li> <li>• <b>Langford Park play areas</b><br/>Many of the play areas in the park have been closed – hoping new equipment can be found.</li> </ul>            |                                                                            |
| <b>AGM:</b> <ul style="list-style-type: none"> <li>• Date agreed <b>Tuesday 6<sup>th</sup> October 2026 please note in your diaries</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                            |
| <b>AOB:</b> <ul style="list-style-type: none"> <li>▪ <b>Booking payment reconciliations</b> –when hall booking payments are received, reconcile by invoice number where possible, if no number given, investigate by booking name or value or payee name as soon as received. This saves time going forward investigating unexplained payments</li> <li>• <b>Hall master system</b> – needs to be checked to ensure cancelled booking messages are clearer especially in the subject field to avoid confusion.</li> <li>• <b>Memorial Bench - LVCA Hall</b><br/>Discussion about whether a memorial bench for Val Say could be considered. Val Say was a long-serving LVCA member, who died in 2003 and if any memorial benches are funded by LVCA we could consider this. The other thought was a plaque on the bench in the sensory garden.</li> </ul> | Bookings<br>Secretary<br>Regular User<br>group<br>coordinator<br>Treasurer |

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| 2026 Meeting | 15 Jun | 20 Jul | 17 Aug                              | 21 Sept |  |
|              | 19 Oct | 16 Nov | AGM Tuesday 6 <sup>th</sup> October |         |  |