



8pm – Virtual Meeting

[illegible]

Hall News ▪ Langford Life Flyer – FLTR feedback - Chairman met with Vicky one of the new owners of FLTR and has agreed wording for their content in a revised Welcome to Langford leaflet. Ute from FLTR used her sister to produce the leaflet and we only hold a pdf copy. Ute was asking her sister about the original, Chairman has not had a response to date, so will follow up before the meeting. ▪ Hall door closures - Chairman has had the OK from CDC regarding the door closures, with a couple of provisos which are being followed up with the manufacturer. We will be able to apply for a grant for their purchase. ▪ Hall radiators – Heat save – A new thermostat has been ordered at a cost of £107.59 needs to be fitted by ourselves. Consider adding signage to inform hall users not to touch the radiator settings. ▪ We have received a letter from CDC Property department requesting our EICR report and Gas safe certification, which has been done. There will be a visit from a member of CDC property team coming to inspect the hall, to ensure we are maintaining the property properly, to review fire alarms and procedures, to ensure we are using the hall in accordance with the lease. ▪ Bookings Update • New T&Cs for Saturday late opening drafted ready for discussion & comment – see AOB. • Hall master – Sandra needs more time to go through the documents held in hall master – update at the next meeting. • Recording hall payments for the treasurer in spreadsheets needs more discussion & Sandra & Dawn will be followed-up before the next meeting. • Other events to plan for community - Wine tasting and quiz night. Holiday Cover Holiday cover 4th July – 10am – 2pm – Jackie to cover 11th July – 12 to 5pm – Janet to cover (open early to allow toys to be dropped off) 12th July – 10am to 3pm – Jackie can cover 19th Sept – Dawn can cover.	Chairman Chairman Chairman Sandra Treasurer/ Sandra
Communications and Marketing No updates Local Community ▪ ‘Donate a pound’ money - Chairman has now received a formal letter from Lord Peter Hendy Minister of State for Rail, informing us that the Government is unable to accept monies from campaigns. Chairman has now made arrangements to present cheques to Nai’s House on Monday 15th and The Hummingbird Centre on Tuesday 16th. The local businessmen who worked with Chairman on the campaign are joining her for the presentations. Chris A’Court is the photographer, and photos	Admin Carole

along with an article will be sent to the Bicester Advertiser for publication, along with publication on all our media channels ▪ Chairman took part in a BBC Radio broadcast about London Road on Tuesday 10th June ▪ Streetlights switch off, no further news ▪ Rodney House roundabout, no further news ▪ Langford Park - Chairman has spoken to Mick Lees regarding what is being put forward in a bid to get funding for improvements to Langford Park, he needs to obtain quotes to send in to make application. Chairman has offered to help with this & will contact Mick for the latest update. ▪ Chairman also raised the memorial bench scheme, needs to be followed up. ▪ Chairman attended another meeting regarding the town center improvements, issues raised were the murals being painted, the state of the alleyway next to Nando's where a mural is to go. Chairman raised the issue of waste bins and counted 13 bins and sent in photos. There are to be workshops coming up to look at various town issues, the revamp of Market Square, the issue for Langford residents is maintaining two-way traffic through Market Square. The upgrade of Sheep Street, we need a better 'High Street'	Chairman
AGM • Discussion regarding the AGM particularly regarding speakers, to secure time in diaries. Topics thought to be important to residents & brought forward included: ○ Railway bridge – Graffiti & general untidy state of the bridge into town. ○ Abandoned playgrounds & progress when they will be revamped by the council. ○ Gavray Drive (Gavray Meadows) – local wildlife site update. ○ Drugs & crime - in the park unpoliced. The chairman will follow-up to gain confirmed speakers for the AGM.	
AOB: 1. Sandra raised the topic of bookers who need to park close to the hall to carry items into the hall, agreement was when needed at least 1 cone can secure a parking place to allow hall users to drop off and collect items needed for the hall event. 2. Proposed 6-month Trial of Saturday Evening Late Opening – Terms & Conditions drafted by Sandra and shared. Discussion included: ○ Any event seen to incur significant costs, these costs should be included & described in the event submission so to be considered by the committee ahead of any decision. ○ The events should be from the LVCA or regular user group only – (where a regular user is a status once 6 bookings have been completed) ○ Requestors for an event must be the leader of the user group only, to avoid any participant running an event for their own cause. ○ Any event must have the LVCA representative attending/ visiting to ensure the hall is respected. ○ Any group to acquire a temporary alcohol license in readiness for these events. ○ Need a finance procedure covering the financial controls surrounding these events. Dawn and Noel to work on defining for the next meeting. ○ A deposit of £100 should be received in advance in case of hall damage which will be returned once the event is over and the hall checked to be satisfactory.	Committee Dawn/ Noel

Comments via email: Noel Comments - All looks fine, except I don't agree with using the term "keyholder". The proposal originally agreed at the April Committee Meeting was to allow only LVCA organised events to run until 10pm on Saturdays. Instead, I would suggest that we now use the term Regular User Groups, as we can still recognise LVCA organised events in this category, as we do run Regular Activities in the Hall. For the reassurance of the Committee, but not for inclusion in the T&C's, I would like to point out that any LVCA organised event must have the same degree of financial accountability as any other LVCA organised class or activity. So, any charges made for entrance, participation, food or drink sales, etc. need to be recorded and reported to the Treasurer in a timely manner. Likewise, for any incremental costs incurred, including food, drink and extra licenses for alcohol, media, etc. Also, the Committee must be presented with the projected costs and income, so that the financial risks and opportunities are clearly understood before agreeing to such a proposed LVCA event. Jim Comments It may be prudent re the rubbish to include the words 'and be taken home by keyholder'... or words to that effect. I did encounter a casual user team leader, who was about to dump her event's rubbish in the public bins in Nightingale Place....I disabused her of the idea. • Sandra to amend the proposed T&Cs for the next meeting so a final decision can be taken regarding this 6-month trial Meeting Closed.	Sandra
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2026 Meeting

20 Jul
19 Oct

17 Aug
16 Nov

21 Sept
AGM Tuesday 6th October