



Langford Village Community Association

Minutes of the Meeting held on Monday 18 September 2023

8pm – Virtual Meeting

Attendees	Carole Hetherington (chairing), Sandra Davies, Noel Hetherington, Elaine Whittaker, James Finlay, Laurence Gray
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Agenda Item and Actions	Owner
Apologies: Amit Sen, Simon Thompson	
Approval of Minutes August 2023: Approved – Chair to sign	Chair
Matters Arising: <ul style="list-style-type: none"><input type="checkbox"/> Brown bin issue resolved, the council's internal system had been changed to a Wednesday for some obscure reason, therefore it was no longer on the Friday schedule.<input type="checkbox"/> The VAS unit was installed by Laurence on the Ravencoft side of Peregrine way and certainly caused a lot of comment via facebook. The feedback is that it is working and people are definitely slowing down. Stats will be downloaded by Laurence to see the effectiveness of the unit<input type="checkbox"/> Calum Miller has confirmed his attendance at the AGM and the leaflet has now been printed and Laurence has them for distribution<input type="checkbox"/> The hall is now back functioning as it should, there are a few things not completed by Mike Pearce, he is due to complete shortly. Everyone is delighted with the new toilets<input type="checkbox"/> Fltr have come back regarding their contribution to the Welcome to Langford leaflet, and have a graphic designer they are able to use, so they are working on a design	Chair
Treasurer's Update: <ul style="list-style-type: none"><input type="checkbox"/> The overall bottom line is £0.4k better than last month, with a full year forecast (fyf) of £(0.6)k deficit, which is £7.0k better than budget.<input type="checkbox"/> The forecast Normal Operating surplus of £5.0k is £0.9k better than last month. This was mainly due to a saving of £0.5k on cleaning costs, as a result of booking voids during the Toilet Refurb. Our income from LVCA classes and Hall rental is also £0.3k better than prior forecast	

<ul style="list-style-type: none"> <input type="checkbox"/> The fyf Hall Improvement deficit of £(5.6)k is £(0.5)k worse than prior month, due to an extra £475 spent on a second microphone & cabling for the Hearing Loop System. <input type="checkbox"/> Regarding the Balance Sheet, our Net Assets/Equity was £33.9k at the end of August, compared to £51.2k at the end of July. A reduction in Cash of £18.3k is primarily due to a payment of £16.2k for the Toilet Refurb, while a further £0.9k was due to a reduction in liabilities. <input type="checkbox"/> Lis Penhearow has completed the validation of last year's accounts, and she's also offered to do it again next year. There were 2 minor observations which, for 2023-24, I have agreed to provide more analysis to make her task easier. The gratuity of £150 agreed at the last meeting, will be processed by the end of this month. <input type="checkbox"/> Gigaclear have been notified by email that we are terminating their contract, due to failure to deliver the service. We have now agreed a 24month broadband only contract with BT, with a saving of £8.45 per month compared to their 'out of contract' rate. 	
<p>Bookings:</p> <ul style="list-style-type: none"> <input type="checkbox"/> One regular user group (Pilates) has given notice of termination at the end of September <input type="checkbox"/> Chair/ Amit will cover unlocking/lock up whilst Sandra is away <input type="checkbox"/> Just 2 dates available to book before end Dec 	
<p>Hall Maintenance:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Simon has replaced the edging strip around the half-moon mat by the garden exit <input type="checkbox"/> Checked the drains and front gutters due to the pungent smell outside, near the front doors of the hall. They are all running clear, so the problem is not a blocked drain and problem seems to have resolved itself <input type="checkbox"/> Touched up all the paint scratches around the main hall (Internal) <input type="checkbox"/> PAT testing completed all good except a damaged plug on the urn which is now replaced <input type="checkbox"/> Kitchen tap replaced (by Alun Gerrow) 5.9.23 	
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Our Google rating is now up to 4.8 (out of 5). We now have a total of 64 reviews. <input type="checkbox"/> Activity since last meeting: <ul style="list-style-type: none"> <input type="checkbox"/> Announcement of planning inspector's rejection of the 5G mast siting <input type="checkbox"/> Posts related to the Bicester South Town Council by-election voting and result (Ailsa Russell, Lib Dem, was elected) <input type="checkbox"/> Advance notification given of AGM date on web and facebook <input type="checkbox"/> Promotion of the resumption of art classes on facebook <input type="checkbox"/> Announcement of the Vehicle Activated Speed Sign on LVCA and other community site for Langford Village. Coverage on facebook and website <input type="checkbox"/> New email address now in place for grant applications activity 	

<ul style="list-style-type: none"> <input type="checkbox"/> Other developments noted recently: <ul style="list-style-type: none"> o Work is starting to build a new East Bicester Community Centre (on its current site) o Councillor Calum Miller is the Lib Dems chosen prospective parliamentary candidate for the Bicester and Woodstock constituency 	
<p>Hall Improvements:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Cleaner’s cupboard now completed. Toilet roll holders in gents now completed. <input type="checkbox"/> Hand dryer need to be moved to correct position and outside tap needs re-connecting – Mike Pearce to do 	
<p>Senior Residents Courses:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Courses and Thursday Circle all continue to run well. <input type="checkbox"/> Amit has made application to Thames Valley Police Community Fund for grant to put on a cyber fraud awareness course. Would be delivered by Age UK and Amit 	
<p>AGM</p> <ul style="list-style-type: none"> <input type="checkbox"/> Agenda finalised <input type="checkbox"/> Laurence has delivered promo leaflets to distributors <input type="checkbox"/> Sandra to ask Thursday Circle members to serve tea/coffee <input type="checkbox"/> Carole sorting out microphones/speakers <input type="checkbox"/> Chris handling projector/slides for presentations <input type="checkbox"/> Jim managing roving mike <input type="checkbox"/> Chair to circulate Police report to committee <input type="checkbox"/> Committee will arrive to set up 6pm-6.15pm 	<p>Sandra</p> <p>Chair</p>
<p>Community and Locality issues:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Thanks to Laurence for the installation of the VAS unit. The second socket along the Avocet side of Peregrine is in the wrong position. Chairman has contacted Dave Catling of OCC Highways regarding this waiting for a response. <input type="checkbox"/> 5G Mast refused by Inspector, which is excellent news as location was wrong - we need to keep alert as they will be back with another plan. <input type="checkbox"/> London Road Crossing <input type="checkbox"/> James has followed up by email with Dan Sames regarding tree issues Wrethwich/Gavray 	
<p>AOB:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gong Xi to take some new photos of Community Centre and garden so that website photos can be updated 	<p>Chair</p>

2023 Committee Meetings (all 8pm via Zoom)

Mon 16 Oct

Mon 20 Nov

No meeting December

AGM: 7.30pm Tuesday 17 October