



Langford Village Community Association

Minutes of the Meeting held on Monday 21 August 2023

8pm – Virtual Meeting

Attendees	Carole Hetherington (chairing), Sandra Davies, Noel Hetherington, Elaine Whittaker, James Finlay, Amit Sage, Laurence Gray
------------------	--

Agenda Item and Actions	Owner
Apologies: Simon Thompson	
Approval of Minutes July 2023: Approved – Chair to sign	
Matters Arising: <ul style="list-style-type: none">• Carole has followed up the brown bin not being emptied - situation has been escalated to an officer but is still not resolved• The VAS unit is ready and waiting to be installed - we have a dedicated laptop to operate and take readings as required• Chairman has had responses from EWR, they are looking at a curved bridge over the car parks at London Road - this is the first time sadly this has been taken seriously• The current Stakeholders that meet with EWR are to be asked when the next meeting is held, if they are happy for Carole to attend• No further action on the new play area in Langford Park - Chairman will follow up with Phil Evans again• No response from Fltr regarding their contribution to Welcome to Langford leaflet - to be followed up• Thames Water have notified Chairman they will no longer update her regarding Jubilee Lake and only deal directly with BTC. Notified Phil Evans who has had some concerning papers from them - now with BTC legal team• Scruffy cables by Fire Door in Hall removed•	
Hall Maintenance: <ul style="list-style-type: none">• Sensory garden has been tidied up• Weeds cleared from patios and around front of Hall	

<p>Treasurer's Update:</p> <ul style="list-style-type: none"> • Allowing for rounding, the overall bottom line is unchanged from last month, with a full year forecast (fyf) of £(1.0)k deficit, which is £6.5k better than budget. • The forecast Normal Operating surplus of £4.1k is £(0.3)k worse than last month, due mainly to an anticipated £(0.8)k loss of rental income during August, caused by the Toilet Refurb. This is offset by an extra £0.4k income in Sept as a result of the By-Election. • The fyf Hall Improvement deficit of £(5.2)k is £0.3k better than prior month, mainly due to a £1.0k grant from BTC towards the Toilet Refurb, offset by having to spend £(0.3)k more on a loudspeaker for the Hearing Loop System. Additionally, the discovery of an error in allocation of a payment from BTC accounts for a further £(0.4)k • Regarding the Balance Sheet, our Net Assets/Equity was £51.2k at the end of July, compared to £33.2k at last year-end. The increase in Cash of £14.5k is primarily due to the Toilet Refurb grants received, but not yet spent. A further £3.6k was due to a reduction in liabilities. • Validation of Accounts – Unfortunately Vickie Preston has declined to continue to do this for 2022-23. After receiving a quote of £420 from a local accounting firm, Lis Penhearow (former Treasurer) was approached, and would be willing to do undertake this vital work. Committee unanimously agreed the proposal by Treasurer that we appoint Lis Penhearow and increase the payment from £100 to £150 in recognition of a significant increase in transactions, and complexity. 	
<p>Bookings:</p> <ul style="list-style-type: none"> • Committee discussed feasibility of taking 2 bookings on a weekend day. Whilst this would increase revenue, it would also lead to more work for both Sandra and Harry and possible issues regarding cleaning. Agreed to monitor demand 	
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> • Promotion of the free carbon monoxide detectors (facebook) • Latest EWR newsletter published to website and facebook • Raising awareness of EWR competition for kids + visits to their nearby ecological compensation site (facebook) • Promotion of wildlife trust talk (facebook) • Shared images of car park repairs from earlier this year (the most popular item on the facebook page this month) • Shared Victoria Prentis' post re her latest London Road/EWR meeting • Technical changes at twitter (now X) mean it is no longer possible to feature our feed on the website and the widget has therefore been removed from the website homepage. We still retain our twitter/X channel and can post exactly as before. • Web cost will be invoiced as required by Chris 	

<p>Hall Improvements:</p> <ul style="list-style-type: none"> • Despite a water leak causing a flood, toilets are coming on really well with finishing touches being completed w/c 28/8. The improvement / changes look amazing - the ladies will be envious! The Access toilet looks incredible. Hopefully we will have some before and after photos to show the difference. Radoslav will do a deep clean before Hall re-opens for Ward elections on 4/9. • The second microphone has now been installed. Once building work is complete, we will test it fully so we are able to demonstrate competently to any regular groups wishing to use the system • 	<p>Chair</p>
<p>Senior Residents Courses:</p> <ul style="list-style-type: none"> • To be featured in article in Garth Gazette <p>Art Class:</p> <ul style="list-style-type: none"> • Promotion required to increase numbers <p>Thursday Circle:</p> <ul style="list-style-type: none"> • Have continued to meet at Nightingale whilst work being done in Hall <p>Seated Yoga:</p> <ul style="list-style-type: none"> • Two courses now pretty full. May need a third? <p>Wine Tasting</p> <ul style="list-style-type: none"> • Port Tasting booked for 28/10 	
<p>AGM</p> <ul style="list-style-type: none"> • Phil Evans Town Clerk will speak about: <ul style="list-style-type: none"> ○ New name of the park ○ Playgrounds ○ Nature Trail ○ Outdoor Gym ○ Upkeep of parkland ○ Jubilee Lake (depending on the situation by then) • Carole / Chris will give a short update on Dr's surgery • Fltr will again take on the coffee, tea, wine service for us <p>Calum Miller may be able to attend and talk about London Road Crossing and Friday Bus Service, and Dan Sames may be able to share information regarding Gavray Drive development.</p> <p>Carole will send copies of old AGM promo leaflets to Committee for comment</p> <p>Laurence will take on role of coordinating leaflet distribution team</p>	<p>Chair</p> <p>Laurence</p>
<p>Community and Locality issues:</p> <ul style="list-style-type: none"> • Laurence has set up a laptop to operate alongside the VAS unit and has got everything set up and ready to go. Awaiting OCC highways team fitting the sockets along Peregrine Way. • 5G Mast no further update • London Road Crossing see comments in matters arising 	

<ul style="list-style-type: none"> • Draft of Welcome to Langford leaflet sent to Fltr for them to add their piece – James to follow up • Chairman has sent LVCA logo to Phil Evans BTC for it to be included on the new board in Langford Park as an acknowledgement of our contribution • Chairman hasn't heard any more about the finishing touches to the play area in Langford Park. A follow up email has been sent to Phil Evans as it will be lovely to feature this on our website and fb page. • Trees : 25July Dan Sames was E mailed detailing the tree/light/satellite and root damage issues that exist in the 5 cases that have reported them. It was stated that there are more such cases, but unreported so far. DS was asked to pass the matter to the responsible CDC person/ department. No further developments since...but it is of course 'holiday season'. • Friday bus service funded to/extended to end October • Outdoor Gym – hopefully being installed by October 2023 • Committee briefly discussed possibility of getting a basketball type court installed within Langford Park for young people to use (like that at Bowmont Square/Shakespeare Drive). Amit will discuss with Phil Evans and if appropriate look at sources of funding • No update on Emergency Plan 	Amit
<p>AOB:</p> <ul style="list-style-type: none"> • Treasurer contacted Gigaclear re full fibre Broadband. Initial site survey indicated likely to be costly and difficult. Due to service issues experienced by Committee and in Langford more generally, Treasurer will seek to exit potential contract with Gigaclear and reconfirm contract with BT 	Treasurer

2023 Committee Meetings (all 8pm via Zoom)

Mon 18 Sept Mon 16 Oct Mon 20 Nov No meeting December

AGM: 7.30pm Tuesday 17 October