



## Langford Village Community Association

Minutes of the Meeting held on Monday 15 May 2023

8pm – Virtual Meeting

<b>Attendees</b>	Carole Hetherington (chairing), Sandra Davies, Noel Hetherington, Elaine Whittaker, Amit Sage
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<b>Agenda Item and Actions</b>	<b>Owner</b>
<b>Apologies:</b> James Finlay	
<b>Approval of Minutes April 2023:</b> Approved – Chair to sign <b>Matters Arising:</b> <ul style="list-style-type: none"><li>• Protruding screws on Kitchen Roller Shutter have now been capped.</li><li>• Smoke detector being fitted 16/5</li><li>• Gents and Access toilets plans have been progressed, all committee members have seen and commented on the proposed equipment</li><li>• Chair has gone back to CDC regarding grants for loft insulation and has also asked ACRE via Tessa Hall</li><li>• Speakers and second microphone ordered from the funds from the co-op. due later this month</li><li>• Not heard anything recently regarding the Friday bus service, our County Councillor has been very quiet</li><li>• Pot holes in car park now repaired – note LVCA have no responsibility for car park</li></ul>	Chair
<b>Hall Maintenance:</b> <ul style="list-style-type: none"><li>• No issues</li></ul>	

<p><b>Treasurer's Update:</b></p> <ul style="list-style-type: none"> <li>• Treasurer has run the figures for April, and we recorded a surplus of £0.9k, which is in line with the budget. However, there have been a few problems setting-up the new report for 2023-24, so no copy attached this month.</li> <li>• We received a Hall Improvement grant of £10,000 from CDC in April, towards the Toilet Refurb, and another of £430 from the Co-op, towards the PA speakers and microphone.</li> <li>• Impact on finances of building work in Jul/Aug not expected to be significant as many Regular Users are continuing their sessions a reduced rates</li> </ul>	
<p><b>Bookings:</b></p> <ul style="list-style-type: none"> <li>• Committee discussed issues around hiring hall to Casual Users during school holidays when some Regular Users do not use their usual slots – cleaning, rubbish, availability for trades people to complete projects etc. Bookings Secretary to use her discretion, but committee very aware of additional workload this could cause. No parties except at Christmas and Hall to be vacated by 8pm. Minimum hire of 3 hours.</li> <li>• Regular User's bookings to be populated on Hall Master for 2023/2024 to avoid double bookings</li> </ul>	<p>Sandra</p> <p>Treasurer</p>
<p><b>Communication and Marketing:</b></p> <ul style="list-style-type: none"> <li>• Results of both district and council elections were published as soon announced on 5th May</li> <li>• Promotion of the Wine Tasting on 20th May, with easy booking button, on website continues. Also shared on our facebook and twitter channels</li> <li>• No issues, a relatively quiet month.</li> </ul>	
<p><b>Hall Improvements:</b></p> <ul style="list-style-type: none"> <li>• We have been successful in obtaining a £10,000 grant via CDC towards the refurbishment of the toilets. We will be getting the works on the gents and access toilet done during the summer holidays and are in the process of finalising colours and equipment.</li> <li>• We now need to obtain funding for the ladies' toilets. Amit is attending a fundraising training session via zoom through ACRE in June, which hopefully will give us new ideas for funding opportunities.</li> <li>• Carole and Amit have met and are in the process of handing over the grant information</li> <li>• Loft insulation, as notes in matters arising</li> <li>• Projector screen is now fitted to the wall with electrics are being completed 17/5. Key access will be required to use the screen</li> <li>• Chairman and Treasurer will be clearing out the shed 17/5 and donating the bookcase and books to charity. The kids play equipment which is very old will be either scrapped or sold for a minimal amount. There may be a few other items to sell with funds going towards the ladies' toilet refurbishment</li> <li>•</li> </ul>	



<ul style="list-style-type: none"> <li>• Elaine reported heating on during a very mild day – consider turning heating down – Chair to contact Caretaker</li> <li>• Richard Ponsford had been conducting monthly check of defibrillator – Caretaker now to take this over. Chair will ask him to write up what needs to be done and put in LVCA files for future reference</li> <li>• Committee asked to start considering the AGM and potential speakers and topics</li> </ul>	
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2023 Committee Meetings (all 8pm via Zoom):

Mon 19 Jun	Mon 17 Jul	Mon 21 Aug	Mon 18 Sept
Mon 16 Oct	Mon 20 Nov	No meeting December	

AGM: 7.30pm Tuesday 17 October