



Langford Village Community Association

Minutes of the Meeting held on Monday March 2023

8pm – Virtual Meeting

Attendees	Carole Hetherington (chairing), Sandra Davies, Noel Hetherington, Jim Finlay, Dawn Clarke, Elaine Whittaker, Simon Thompson (early part of meeting), Amit Sage (observing)
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Agenda Item and Actions	Owner
Welcome: Chair welcomed Langford resident Amit Sage to the meeting – he had expressed possible interest in joining the committee	
Apologies: None	
Approval of Minutes February 2023: Approved – Chair to sign Matters Arising: <ul style="list-style-type: none"> • Website has been updated with new rates from April 1st • Currently only two groups require use of the hearing loop - WI and social group. Training will be given • Flooring has been completed in the alarm cupboard • Chair trolley being delivered 22/3 • Kitchen towel roll dispenser purchased for the kitchen. Simon to install 26/3 	Chair Simon
Hall Maintenance: <ul style="list-style-type: none"> • Simon has repaired wobbly taps in toilets • New kettle purchased to replace broken one in the kitchen • Simon advised some issues with pressure drops resulting in boiler malfunction. Service due, so Alan will be asked to investigate at same time <ul style="list-style-type: none"> ○ If boiler not working and a group is unhappy with temperature, Treasurer will issue an appropriate refund • Access toilet not flushing well. Alan to be asked to investigate this • Alarm company in to service alarms 22/3 • Top of fire door exit to carpark – not sealing completely – Simon to check • 26/3 Simon completing miscellaneous odd jobs at Hall • For party bookings, turn heating off 60mins before end of the booking 	Simon

<p>Treasurer's Update:</p> <ul style="list-style-type: none"> • Banking – Charity Bank 40 Day Notice account now opened with £5k from Current Account • 2022-23 Performance - The forecast has improved by £1.1k, meaning we are now showing an overall surplus of £1.5k, which is £11.5k better than budget • 2023-24 Budget - The assumptions and changes agreed at the January meeting have been incorporated, so we are now budgeting for a Normal Operating Surplus of £2,418, and a Hall Improvement net spend of £10.0k, giving an overall deficit of £(7,582) 	
<p>Bookings:</p> <ul style="list-style-type: none"> • Sport in Mind Yoga have lost their coach, so have cancelled their future bookings (slot already filled with another booking) • 1 date still available in March, 3 in April, 4 in May and none in June. Sandra has let Chris know for Facebook • Still some instances of Users leaving radiators turned off. This matters as we receive funding for being a warm space but hall can be cold. With so many bookings it is difficult to police. Perhaps worth checking if temperature is right for each group. (Elaine has recently asked Simon to reduce temp for Friday morning yoga) • The tables are getting filthy. Sandra cleaned them before and after the last art class. <ul style="list-style-type: none"> ○ Chair will ask Radislav to clean regularly • We are still at 4.7 on google reviews despite one review at 4 stars who commented that the carpark was busy! 	Chair
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> • Some amendments were requested and have been made across the website to reflect the change in booking fee and to remove references to Covid etc. • Updated images of exterior of Hall will be added when photos available • A new website post was made concerning the decision taken to abandon work on progressing the Graven Hill Health Hub proposal that was announced by the GPs on 27th February. The post was later amended to include the BBC South News tv report on this, which was broadcast on 1st March and featured Carole and others with an interest in the issue. The news/video was also shared via LVCA Facebook page • 	
<p>Hall Improvements:</p> <ul style="list-style-type: none"> • New floor cabinet purchased for the alarm cupboard which will house the microphones, speakers and microphone stand. • New electric kitchen shutter being fitted on 13/4 - hall closed that day. The shutter will link into a smoke detector and will automatically close if too much smoke is detected. Total cost is £ 3,593.00 • Chairman has applied for a grant towards the toilets refurb from <ul style="list-style-type: none"> ○ Bicester Town Council - £1,000 	Chair

<ul style="list-style-type: none"> • Elaine has applied for a grant from Co – Op £500 for speakers and a second microphone • We have received £1,000 from Doris Field Foundation towards the refurbishment of the toilets • Chairman met with Paul Tysoe and Pete Meadows from, CDC regarding the refurbishment of the toilets. Discussions to take place at CDC to ascertain if any funding might be available to support this project • Loft insulation, we can add some to the ceiling so long as there is an air flow at roof level. Have asked about any grants available, waiting to hear from Paul Tysoe • Electrically operated projector screen purchased - to be installed 	<p>Chair</p>
<p>Senior Residents Courses:</p> <p><i>Social Group</i></p> <ul style="list-style-type: none"> • Attendance growing through word of mouth. Good connections and friendships being formed. Mix of talks, quizzes, games interspersed with chat sessions. Harry keeps suggesting attendance when meeting folk on his walks and Sandra responds to Facebook queries for social groups. Microphone for speakers will be much appreciated <p><i>Seated Yoga</i></p> <ul style="list-style-type: none"> • Going well and much appreciated by all <p><i>Art Class</i></p> <ul style="list-style-type: none"> • The fact that people have invested in equipment gives a good incentive to continue. The regular attendees are enjoying the class - usually about 9 people per week. Sandra will remind attendees 22/3 to rebook if they wish to continue <p><i>Wine Tasting</i></p> <ul style="list-style-type: none"> • Next session to take place 20/5 6pm-8pm. Will be set up on Bookaby 	<p>Treasurer</p>
<p>Community and Locality issues:</p> <ul style="list-style-type: none"> • Bus Service – trial of the Friday bus service continues until the end of March. Chairman will contact Calum Miller to see what the next step is, hopefully it's been used enough to warrant continuation • Carole & Sandra attended the 'New to Langford' sessions at FLTR on 13/3. Poorly attended. It was agreed that it would be better to hold these in the better weather and to broaden the invite to anyone wanting to find out more about Langford and the community • Money still not received (at time of writing) from OCC for the VAS (speed awareness) sign. Everything is prepared and ready to go as soon as the money is received. Chairman has followed up with Calum Miller • Talks have begun between GPs and Oxfordshire health commissioners to find alternative ways to address the pressing need for increasing primary care capacity for patients in Bicester as the new Graven Hill project is not now going ahead • No further information from BTC regarding the topics listed below: <ul style="list-style-type: none"> ○ BTC are in continuing discussions with Thames Water regarding Jubilee Lake and the paths 	<p>Chair</p>

<ul style="list-style-type: none"> ○ Discussions are continuing regarding making the land between old and new Langford formally into Langford Park. Hopefully there will be news about this in the not-too-distant future ○ It's also been noted that we would like an outdoor gym for Langford Park ○ Paul Canning BTC Operations Manager is working with Paul Mann OCC on the emergency plan for Bicester. Hopefully we will hear more soon. The clearing of Langford brook is now part of the maintenance plan along with scarification of the fields and to date the brook is flowing better and there have been no recent flooding incidents ● Trees <ul style="list-style-type: none"> ○ James has New Langford property in Redwing Close (ca. 1997 build) with similar issues to those reported in Shearwater (early 1990's build). Gavray Drive tree line being the focus of attention this time. ○ Note: only 5 residents have raised tree issues (4 from Old Langford & 1 in New Langford). However, James suspects many more are affected. ○ 11 March (cc'd Chair) emailed BTC's Phil Evans asking for any feedback from the CDC Arborologist survey on Gavray Drive, Wretchwick Way and Playground 41 that he advised he would ask for. ○ James noted the considerable 'chain saw activity' in Langford over last 3-4 weeks, but am uncertain if connected to the 17 February Phil Evans' Feb meeting. ○ It should be noted that there is no desire to have trees cut down, just that they be properly maintained to prevent root systems causing damage to properties 	
<p>AOB:</p> <ul style="list-style-type: none"> ● Chair has spoken to owner of car park (Andy) in an effort to get the big rut near entrance to GP Practice repaired. Nick Cotter has also raised concerns. Hope to see this repaired soon now that weather has improved ● Chair has asked Dan Sames to try to locate a map showing the pathways/alleyways thru Langford 	

2023 Committee Meetings (all 8pm via Zoom):

- Mon 17 Apr
- Mon 15 May
- Mon 19 Jun
- Mon 17 Jul
- Mon 21 Aug
- Mon 18 Sept
- Mon 16 Oct
- Mon 20 Nov
- No meeting December

