



Langford Village Community Association

Minutes of the Meeting held on Monday 16 January 2023

8pm – Virtual Meeting

Attendees	Carole Hetherington (chairing), Sandra Davies, Noel Hetherington, Lis Penhearow, Jim Finlay, Elaine Whittaker, Dawn Clarke Not Present: Simon Thompson
------------------	---

Agenda Item and Actions	Owner
Apologies: None	
Approval of Minutes of AGM October 2022 <ul style="list-style-type: none">• Approved – Chair to sign Matters Arising <ul style="list-style-type: none">• Chair to liaise with Paul Mann regarding Emergency Plans Approval of Minutes November 2022: Approved – Chair to sign Matters Arising: <ul style="list-style-type: none">• Chairman met with and took James around the hall to increase his understanding of the hall workings• Chairman wrote to all regular user groups to request they leave the radiators on number 5 and speak to Simon regarding any heating issues• Pictures showing the table stacking and storeroom layout sent to all Regular User Group leaders	Chair
Caretaker's Update: <ul style="list-style-type: none">• No formal update, but Chair confirmed all in order. Chair is liaising with Simon regarding heating thermostat as required	

<p>Treasurer's Update:</p> <ul style="list-style-type: none"> • In the 2 months since the October forecast the picture has improved by a further £3k, to a full year deficit of £(1.7)K which is £8.3K better than budget • The most significant reasons are a £1.4K improvement in Hall income, and a £0.5 reduction in gas and electric costs, due to government subsidies and lower than predicated usage. We are spending on average £300 per month. • I have continued to forecast that we will send £11.2K on hall improvements, although we have actually spent only £4.3K in the 9months to the end of December • Committee approved Treasurers recommendations to move maturing bonds and funds in easy access account to accounts offering better rates of interest. • Hall Hire rates to be reviewed at February Committee meeting 	<p>Treasurer</p>
<p>Bookings:</p> <ul style="list-style-type: none"> • Bookings over Christmas went very well. Lots of parties in the weeks before and after Christmas • All private bookings have left Hall clean and tidy – probably due to the new opening up/checking out procedure • Mugs are looking stained, so Sandra will run through her dishwasher • Bookings already high for 2023. Chris has been promoting on Facebook. Just 2 dates in Jan and 1 in March remain for this period • Need to consider hand drier or hand towels for kitchen so people don't use tea towels for hand washing. Committee agreed Sandra to research paper towel roll dispensers • Some excellent 5* reviews recently – still on 4.7 overall on Google • Harry now checking radiator thermostat valves when he locks up. Sandra will also check when she is in. • Chair and table stacks also being regularly checked. Chair has new laminated pictures to fix to stands showing correct stacking 	<p>Sandra</p> <p>Chair</p>
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> • A LVCA Season's Greetings post went on website and social media just before Christmas – well received • New Year post was designed and published to encourage more early bookings for children's parties etc. This also ran on the non LVCA FB site thanks to Carole who provided extra text to help give it a further boost • The same post has been used for a paid FB ad which will reach everyone in the local area • A further post has used the information from Sandra to highlight available booking slots 	
<p>Hall Improvements:</p> <ul style="list-style-type: none"> • Hearing Loop installation is confirmed for Tuesday 14th February 2.00pm onwards including the evening and Thursday 16th February all day and evening 	<p>Chair</p>

<ul style="list-style-type: none"> • We have put the cupboard in the Alarm cupboard on hold for the time being until the hearing loop is installed as the locked box for the hearing loop workings could well be situated on that wall • We will be removing the current cupboard in the alarm cupboard by February, which reduces the storage space for cleaning materials. Chair looking at a double wall cupboard (Wickes basic cupboard range) which can be locked, sited in either the kitchen or on the top of the current cupboards in the storeroom. • Chair met with Radoslav at Christmas and discussed the cleaning cupboard; he has asked if we can ‘close board’ the shelves in the cupboard as lots of items fall over or slip through. Simon will undertake this work • For the social group, we need a few more of the stable, comfy chairs. Chair to follow this up. Limited storage space in the store room limits how many can be purchased • Lis to provide Chair with potential suppliers of electric, fireproof screen for kitchen/hall • Chair researching possible sources of funding for improvements to toilets and is working with Mike Pearse on appropriate plans 	<p>Simon</p> <p>Chair</p> <p>Lis/Chair</p> <p>Chair</p>
<p>Hall Maintenance:</p> <ul style="list-style-type: none"> • No issues to report 	
<p>Senior Residents Courses:</p> <p><i>Social Group</i></p> <ul style="list-style-type: none"> • As a ‘warm space’ price has been reduced to £1 per week to hopefully not exclude anyone. Core of around 10 people, mainly female attend regularly with others ad hoc. Committee agreed that as funds remain, Dawn and Sandra can use their discretion to book speakers/activities to broaden attendance. • As this is a weekly group, there is a considerable amount of work in organising sessions. Sandra and Dawn are meeting to look at optimising their time. Review at next Committee meeting <p><i>Seated Yoga</i></p> <ul style="list-style-type: none"> • Both classes have started back. 1st session still full. 2nd one still only 4 people. If this does not increase, will need to revert to just one class. Chair preparing leaflets that could be given to people attending Social Group and Art Class <p><i>Art Class</i></p> <ul style="list-style-type: none"> • Art class started back after Christmas on 11/1 – 9 returners plus 3 new starters. Bookings are through to end of March 	<p>Dawn/Sandra</p> <p>Chair/Sandra</p>
<p>Community and Locality issues:</p> <ul style="list-style-type: none"> • A group of 14 local residents have worked with Age UK to organise an Ability Minibus from Langford into town on Fridays. They pay an annual subscription of £40 pp 	<p>Chair</p>

<ul style="list-style-type: none"> • In light of this, Chair is in discussion with Calum Miller to ascertain if the other service that was due to run on Fridays could possibly be run on an alternative day • We can apply for a £4.9K grant from Calum Miller’s County Councillor funding for a speed awareness sign. The application has to be in by 31st January. Chairman followed up with Calum regarding this • Chairman still in contact again with Thames Water, it is going to be a long process with BTC to see if they take on the lease from Thames Water for Jubilee Lake. TW are calling Chair again in February • Chairman has contacted Cllr Zoe McLernon regarding an update on the renaming of Langford Park and its possible nature reserve status • After intervention by Cllr Zoe McLernon, the laurel hedges around Play Area 41 have been severely cut back. Council team will come back in September and agree ongoing maintenance with local residents <ul style="list-style-type: none"> ○ At AGM another resident had concerns regarding shrubbery. Carole to work with Chris and James to identify and hopefully action • Occasional non collection of rubbish bins – report via CDC website • No further information regarding plans for surgery relocation to Graven Hill • James highlighted potential funding from Thames Valley Crime Commissioner for projects to reduce crime. Applications likely to be needed mid year. Committee to consider possible ideas 	<p>Chair</p> <p>Chair</p> <p>Chair/James</p> <p>Committee</p>
<p>AOB:</p> <ul style="list-style-type: none"> • Elaine has taken role of Secretary. • Date for AGM set as Tuesday 17 October 	

2023 Committee Meetings (all 8pm via Zoom):

- Mon 20 Feb
- Mon 20 Mar
- Mon 17 Apr
- Mon 15 May
- Mon 19 Jun
- Mon 17 Jul
- Mon 21 Aug
- Mon 18 Sept
- Mon 16 Oct
- Mon 20 Nov
- No meeting December