



Langford Village Community Association

Minutes of the Meeting held on Monday 24th October 2022

8pm – Virtual Meeting

Attendees	Carole Hetherington (Chairman), Elaine Whittaker, Chris A'Court, Sandra Davies, Dawn Clarke, Noel Hetherington, James Finlay
Not in attendance	Lis Penhearow, Christine Fisher, Donny Clarke,

Agenda Item and Actions	Owner
<p>Chair welcomed New Langford resident James Finlay to the committee. James had expressed interest at AGM in joining committee</p> <p>Approval of Minutes 26 September 2022: Approved – Chair to sign</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> Chris has now stepped down from the committee, our sincere thanks go to him for all his support and work over the last 4 years. Chris has kindly said he will continue to undertake all our website and communication work, until a replacement is found 	Chair
<p>Treasurer's Update:</p> <ul style="list-style-type: none"> The finances continue to improve, with a forecast of Full-Year Normal Operating Surplus to increase from £3.2k last month to £4.2k. The main reasons are Casual Income £0.3k and Income from LVCA courses £0.4k better than budget, plus Expenditure on Hall cleaning, maintenance and misc. is £0.3k better. From the Hall Improvement budget, a further £0.7k was spent in September on new blinds in the kitchen and store room, plus further electrical works. The full year forecast remains unchanged at £11.2k spend and £(10.0)k deficit. The overall impact of these changes is to show a full year deficit of £(5.8)k, which is £1.0k better than the prior forecast, and £4.2k better than the budget. 	

<ul style="list-style-type: none"> • The Bookaby App has been very successful, enabling participants to view, book and pay for the new LVCA run classes online. The free trial period of 1 month which has now expired, so Treasurer has agreed to continue at a cost of £12.00 per month. • That cost, and the costs of running all the LVCA classes are funded/subsidised by the CDC grant, with the exception of Wine Tasting. Committee agreed that LVCA will fund the remaining 3 Wine Tasting classes this year. • The Treasurer’s report at the AGM appeared to be well received. Committee agreed a payment of £100 to Vicki Preston for all the work undertaken to independently verify the accounts 	
<p>Hall Bookings:</p> <ul style="list-style-type: none"> • Running smoothly. The new lock up process seems to have resulted in the hall being left much reliably more clean and tidy, so that we can consider the appropriate additional bookings at weekends, however not 2 parties on the same day 	
<p>Hall Maintenance</p> <ul style="list-style-type: none"> • The areas around the new emergency exit signs have been painted and look good • Simon is now in charge of the Hive heating system, Noel and Sandra also have access, if there are any heating issues at the hall. • The Risk Assessments updated by Elaine, were approved by Committee. Chair to laminate and put up in Hall • Chair has reviewed Covid protocols/ Risk Assessment in light of colder weather and rise of cases. Approved by Committee. Chair to send to Regular Users together with reminder to keep front doors closed for both security and to minimise heat loss. 	<p>Chair</p> <p>Chair</p>
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> • AGM leaflet drop combined with web and social media promotions worked well in attracting good turnout at the Hall • Over 100 new subscribers have been added to our eNews list. Around 60 of these are people who didn’t attend AGM but have signed up because they are eager to receive the minutes. • When ready, AGM minutes will be sent as part of another eNews email that will continue to promote the LVCA events and how to book the Hall and will welcome our many new subscribers. • Councillor Miller’s slides on the bus service are published on our website and facebook page • Promotion of 2nd Seated Yoga session continues • Remaining free weekend dates (3 only) in 2022 also promoted on Langford Life and Kirsty’s page. 	<p>Christine</p> <p>Chris</p>

<p>Hall Improvements:</p> <ul style="list-style-type: none"> • Further investigation via hearing link.org, which we were recommended to use has helped us improve our knowledge a little. We have gone back to Music and Sounds with more questions and with new quote generated. Loop should improve things for hearing aid users. • After discussion, committee decided to investigate overall improvement of Hall acoustics as well as progressing hearing loop. Then perhaps hire PA system for AGM • This might include the use of room dividers for smaller groups • More comfortable and stable chairs needed for seated yoga class. At present no storage space. Chair to discuss alternative storage arrangements for Aikido mats to free up space in storage room • Cupboard held pending decision on Hearing Loop installation 	<p>Chair</p> <p>Chair</p>
<p>Courses for Mature Residents:</p> <ul style="list-style-type: none"> • Social Group: Going well with a mix of new and regular attendees, usually around 9 people at each session. Programme taking shape. Activities have included a ‘getting to know you’ session, scam awareness talk and card games. At present Dawn is leading sessions but the intention is for the group to become self-sufficient in due course • Seated Yoga: Proven popular, so now trying to fill a second group. Better chairs needed as mentioned in Hall Improvement section above • Art Class: Popular and now has a wait list. No acrylic paints unless floor is covered. <p>Wine Tasting: Going well. In future a weekend session might be popular</p>	
<p>AGM – 2022</p> <ul style="list-style-type: none"> • Successful AGM took place on Monday 3rd October with 74 people in attendance. Many compliments on the look of the hall and the amount of work we are undertaking on behalf of Langford Village residents and the courses introduced for our more mature residents • Aim for draft AGM minutes to be ready by end of month at the latest to circulate to committee for approval, then send out to the email list for any comments, with a view to sign off the minutes at November committee meeting. 	<p>Christine</p>
<p>Community and Locality issues:</p> <ul style="list-style-type: none"> • Need to keep high visibility of the removal of the bus service with Calum Miller. Langford is the only estate in Bicester without a bus service • Thames Water now accepted responsibility for Jubilee Lake paths. Chair will keep in contact with them • Positive response from Cllr Zoe McLernon regarding the possible renaming of Bicester Fields to Langford Park. Chair also exploring the possibility of it being officially designated a nature reserve, which would protect from development and commercial usage. Phil Evans BTC Town Clerk is clarifying ownership 	<p>Chair</p>

<ul style="list-style-type: none"> • No further news on speed awareness signs. BTC may run an online poll to assess residents' appetite for 20mph limit. • Hedges around play areas need to be kept low to ensure good visibility and discourage anti-social behaviour. Area 41 in particular has become very overgrown. James and Chair to approach BTC 	<p>Chair/James</p>
<p>AOB</p> <ul style="list-style-type: none"> • Chris has handed list of key holders to Simon • James encouraged committee to consider how to raise profile of the work of LVCA. A Newsletter would be an excellent idea, however if a volunteer can be found to take the project on. This could possibly a project for students? • James Finlay was adopted onto committee • Due to other commitments, Donny Clarke has had to stand down from committee 	

Next Meeting: 28th November – PLEASE NOTE NEW DATE