



Langford Village Community Association

Minutes of the Meeting held on Monday 15th August 2022

8pm - Virtual Meeting

Attendees	Elaine Whittaker (chairing), Chris A'Court, Sandra Davies, Christine Fisher, Dawn Clarke. Apologies: Carole Hetherington, Noel Hetherington Lis Penhearow, Simon, Donny Clarke.
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Agenda Item and Actions	Owner
Apologies: Carole Hetherington, Noel Hetherington, Lis Penhearow and Simon (caretaker).	
Approval of Minutes July 2022: Approved - chairperson to sign Matters Arising: <ul style="list-style-type: none">• Electrical work completed on 1st August including LED lights in the storeroom and kitchen• Blinds are on order for the storeroom and kitchen, no installation date yet known• Cupboard in the alarm cupboard agreed date to be confirmed• Cleaner undertook a deep clean on 15th August	chairperson
Caretaker's Update: The loose skirting board has been re-stuck to both the gents' and wheelchair accessible toilet. The caretaker has been watering the 'new' planters every two/three days, although they seem to be struggling in the heat.	

<p>Hall Maintenance: Review label stuck to the defibrillator with the postcode. Does this need to be there and if so, is there a better method of displaying it. The label is essential - Sandra to repair and laminate.</p> <p>Following the electrical and emergency lights reports, the committee agreed by email that the remedial work should be carried out asap. The total is £543.60. Approved outside of the meeting by the committee.</p>	<p>Sandra</p> <p>Treasurer Chairperson</p>
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Treasurer's Update:

The finances continue to look very healthy, our Full-Year Normal Operating Surplus to increase from £1.7k last month to £2.2k. The main reasons are Casual Income £0.3k and Regular Income £0.1k better than budget predicted in July.

There has been no further spending from the Hall Improvement Budget in July, forecast we will spend the £8.0k balance of the £10.0k Hall Improvement Budget by the end of the year.

During July we received 2 new grants from CDC. One for £2.0k, which is to fund the new classes aimed at attracting older residents to the hall, to help combat isolation. The other, for £1.2k to fund a hearing loop!

Hall Bookings:

Sandra has re-drafted the document left for casual users and added a second sheet. The information added is on location of the window key, the Wi-Fi, and stacking chairs. All approved new document.

Sandra

Hall Bookings. The Hall is fully booked for September, only 4 dates left in Oct (5 weekends in October), 2 dates in November and 4 in December. One date booked in between Christmas and New Year.

Stacking of chairs and tables is an issue. Not sure what else we can do to make it clearer – the treasurer has written to individuals.

All the crockery, glassware and cutlery has been put through the dishwasher.

Recommendation that this is done more regularly for cutlery and mugs. Chairperson has purchased additional glassware.

Sandra has completed a full inventory of everything in the kitchen for general use committee reviewed copy.

Chairperson

<p>Look at the capacity of the hall at the next meeting in light of the AGM.</p>	
<p>Communication and Marketing:</p> <p>The Hall is now rated 4.7 (up from 4.6) on Google. This is thanks to more 5 star reviews. This puts more clear water between the Hall and the lesser rated ones in Bicester.</p> <p>Items covered on social media have included:</p> <ul style="list-style-type: none"> • Visit by new EWR CEO to see London Road crossing and a meeting with local councillors and Victoria Prentis MP. A promise seems to have been made for a further update to them in early October. • Appeal for spare wool to help WI initiative to knit winter blankets for locals. • More information on the application to build a 5G mast on Peregrine Way (new website article updates the situation by marking LVCA objection and objections from residents) <p>Flyer for AGM needs to be produced by early September, Chris happy to put something together to achieve this date. - Chair to approve</p>	<p>Chairperson</p>
<p>Hall Improvements:</p> <p>A grant of £1,200 has been received for a hearing loop system; Chair has not had time to investigate. If anyone else has the capacity, would be appreciated. - Sandra volunteered to investigate</p> <p>Other outstanding item is an electrical roller shutter for the kitchen.</p>	<p>Sandra</p>

<p>Courses for Mature Residents progress:</p> <p>There are posters in the hall and Fltr advertising both the art class and wine tasting. First bookings received for wine tasting. Harry offered to do a leaflet drop on Langford.</p> <p>For the social afternoon on Thursdays 2.00pm to 4.00pm, Dawn and Donny are kindly emailing and approaching people to get a programme up and running – they have had some discussions with The Ramblers about presenting confirmation when we are clear on dates.</p> <p>A leaflet to be sent out with the AGM leaflet advertising the new classes.</p> <p>Sandra and Carole have found Chair Yoga instructor (Zara) – Mondays 13.00-14.00 from the end of September.</p> <p>Dawn has also found a Chair Pilates instructor who may be able to do the Monday lunchtimes session, nothing confirmed yet. Sandra thanked Dawn for the work she had done but now that the Chairperson had confirmed Zara there was no requirement.</p> <p>Electric blanket testing coming up in September. Publish through website and social media once the date is confirmed.</p> <p>We need to look at a more balanced view of classes for both male and female.</p> <p>Sandra to confirm on the requirement for a license for the wine tasting sessions.</p>	<p>Sandra Chris</p> <p>Sandra</p>
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<p>AGM - 2022</p> <p>Chair has contacted EWR regarding someone speaking at the AGM, no response at time of meeting.</p> <p>Fltr have agreed to do coffee and teas for us, there will be a charge, which will go towards their foundation.</p> <p>To date the CIC are the only speakers confirmed.</p> <p>Mast update – chairperson</p> <p>Speed signs – chairperson</p> <p>Possible follow up on the children’s parks which have been roped off for repair and damage.</p> <p>Police report.</p> <p>Chair contacted Richard Ponsford regarding the AGM leaflet, no response as yet. Chris is going to investigate re the distribution list and send out and confirm who can do a leaflet drop – urgent</p>	<p>Chairperson</p> <p>Chairperson</p> <p>Chairperson</p>
<p>Community and Locality issues:</p>	
<p>5G mast has been the major topic recently. The application has been called in which means it will be discussed at a planning meeting rather than delegated to an officer. No one is objecting to the mast, however it is the current planned position that is the cause of the concern.</p> <p>Speed signs: the chairperson has finally heard from Calum Miller CC regarding the speed warning signs which need to go to BTC (name to be confirmed by Calum Miller). Calum is also finding the appropriate name to ask about no cycling sign for the short piece of path along the railway by London Road Crossing.</p>	
<p>AOB:</p> <p>Vaccination programme - Langford surgery possibly Wednesday - we need to inform our hall users on Wednesday. They have been highlighted re parking and solutions to the parking.</p> <p>Chairperson - note the date of the next meeting is on the 19th September less than two weeks before AGM. Recommend we move to earlier or a sub committee meeting.</p>	<p>Sandra</p> <p>Chairperson</p>

Next Meeting: 19th September 2022