



## Langford Village Community Association

Minutes of the Meeting held on Monday 16<sup>th</sup> May 2022

8pm - Virtual Meeting

<b>Attendees</b>	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Chris A'Court, Sandra Davies  Simon Thompson - for his update  Apologies: Christine Fisher, Lis Penhearow
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<b>Agenda Item and Actions</b>	<b>Owner</b>
<b>Approval of Minutes April 2022:</b> <ul style="list-style-type: none"><li>Minutes approved with minor amends to be made by Chair</li></ul> <b>Matters Arising:</b> <ul style="list-style-type: none"><li>Missing window key returned</li><li>Planters to be planted up by Dennis and Rita</li></ul>	
<b>New Caretaker Simon Thompson welcomed to meeting</b>  <b>Caretakers' Update</b> <ul style="list-style-type: none"><li>Simon congratulated committee on good order of hall</li><li>Back fences now painted in grey</li><li>Simon has successfully completed PAT testing training and will investigate options for hiring the test equipment</li><li>Need to add statement into T&amp;C to make it clear that Hirer is responsible for any portable equipment plugged in to mains</li><li>Offer a free test session for regular users – on date Simon PAT testing at hall</li><li>Simon to use own mobile phone from 23/5</li><li>Numbers to be updated on all relevant documentation</li><li>Toilet seat replaced in accessible toilet</li><li>Simon to remove ball from ceiling acoustic panel</li><li>Rubber seal on emergency door missing - Mike Pearce repaired- Simon to check no further draught leaks</li></ul>	Chair/ Treasurer  Simon

<p><b>Treasurer's Update:</b></p> <ul style="list-style-type: none"> <li>• The first month of the year saw a record £1.3k Normal Operating Surplus, which is £0.8k better than budget. The main reason was higher than budgeted income from regular users and casual bookings.</li> <li>• We did not commit any hall improvement expenditure in April, but forecast that we will spend up to the budget of £10.0k by the end of the year.</li> <li>• Still waiting to hear if Vicki Preston will independently verify the accounts – Lis to check</li> </ul> <p><b>Hall Bookings:</b></p> <ul style="list-style-type: none"> <li>• Looking busy</li> <li>• 2 children's disco bookings asked about PA system</li> <li>• New kitchen scrubber and J-cloth to be provided each weekend</li> <li>• Suggest budget for annual professional clean of oven</li> <li>• Cutlery to be run thru dishwasher on a monthly basis</li> </ul>	<p>Lis</p> <p>Sandra</p>
<p><b>Communication and Marketing:</b></p> <ul style="list-style-type: none"> <li>• Posts this month on web/Facebook re: <ul style="list-style-type: none"> <li>○ District Council Election/ result</li> <li>○ Victoria Prentis' letter to CEO of EWR</li> <li>○ Upcoming community scarecrow building competition</li> <li>○ Gavray Meadows events centered on the Hall on 11 June</li> </ul> </li> <li>• Our website and HallsHire.com entry have also been updated to add some additional images.</li> </ul>	
<p><b>Hall Improvements:</b></p> <ul style="list-style-type: none"> <li>• Signage at hall to be installed Wednesday 8<sup>th</sup> June</li> <li>• Kitchen notices now in new folder in kitchen</li> <li>• List of items we agreed would happen this year – a revisit to check agreement: <ul style="list-style-type: none"> <li>○ Remaining lights in kitchen and store cupboard to be changed to LED ones to match main hall and replace old power sockets in the hall</li> <li>○ Blinds in storeroom and kitchen (kitchen possibly verticals)</li> <li>○ Electric operated roller shutter for the kitchen</li> <li>○ 4 additional tables</li> <li>○ Possibly additional external light over the new external signage</li> <li>○ Possibly hearing loop</li> <li>○ Possibly portable PA system</li> </ul> </li> </ul>	<p>Chair</p>
<p><b>Community Issues:</b></p> <ul style="list-style-type: none"> <li>• Doctors' Surgery move – talks ongoing</li> <li>• London Road crossing –</li> </ul>	

<ul style="list-style-type: none"> <li>○ EWR have established local stakeholder groups – Bicester are all Councillors so Chair will keep in touch with them</li> <li>● Street lighting on Nightingale Place has been replaced- Chair to ascertain if lamp posts can be painted</li> <li>● Speed signs – Sandra has researched – 3 key options both available solar or battery powered <ul style="list-style-type: none"> <li>○ Sign set by owners at 20, 30 or 40 with message if over limit c £2K</li> <li>○ Actual speed</li> <li>○ Actual speed and pictogram c£3K</li> <li>○ Chair to investigate sources of funding</li> </ul> </li> <li>● No cycling sign by railway passage discussed with Calum Miller</li> <li>● Chair met with Phil Evans of BTC: <ul style="list-style-type: none"> <li>○ Jubilee Lake ownership &amp; repair of paths – ongoing discussions with Thames Water</li> <li>○ Emergency plans for Bicester including Flood plan for Langford – new Manager Paul Canning commencing at BTC to be tasked with this</li> <li>○ Since the bad flooding, BTC introduced a programme of clearing the culverts every quarter, and are also spiking the ground, when they come to deal with the football pitch to allow better drainage</li> <li>○ Outdoor gym, suggested Chair emailed Zoe McLernon</li> <li>○ Discussed change of name from Bicester/ Langford fields to Bicester Park – to see if this gives better protection. Chair to email Zoe to find out how we go about changing its status</li> <li>○ Bus Shelters hopefully being installed 17 May – thanks to Zoe McLernon for pursuing this</li> <li>○ Phil Evans has suggested a periodical meeting going forward – possibly quarterly and could include our councilor’s, an excellent idea to keep up the pressure to gain improvements for Langford.</li> </ul> </li> </ul>	<p>Chair</p> <p>Chair</p> <p>Chair</p>
<p><b>AOB:</b></p> <p><b>Courses for Mature Residents:</b></p> <p>Move Together are interested in working with us to deliver a seated yoga class. They have funding available which could support the instructor cost for up to 8 weeks, after which point the instructor would run the class themselves. They would signpost Move Together participants to the class and it will be open to members of the public from the start. We would envisage the class to have a minimal charge for participants of £3.00.</p>	

Next Meeting: 20<sup>th</sup> June 2022