



Langford Village Community Association

Minutes of the Meeting held on Monday 25th April 2022

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Chris A'Court, Sandra Davies, Lis Penhearow, Christine Fisher
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Agenda Item and Actions	Owner
<p>Approval of Minutes March 2022: Approved.</p> <p>Matters Arising:</p> <ul style="list-style-type: none">• Annual Security system service completed• Back door and emergency doors all repaired• We have joined CFO Community first Oxon <p>Solar panels and speed indicators outstanding.</p>	
<p>Treasurer's Update:</p> <p>The accounts are now ready to be submitted for independent review.</p> <ul style="list-style-type: none">• For y/e 31st March 2022 we will declare an overall deficit of £(8,643), comprising a normal operating surplus of £5,710 and a Hall Improvements deficit of £(14,354).• The overall figures are £360 better than forecast in February.• During the last year we spent £28.6k on improvements to the hall, which was funded by grants of £14.2k, plus this year's operating surplus of £5.7k, and £8.7k from our existing reserves.• Balance is £38k in various bank accounts, this will reduce by £8k due to accruals and pre-payments. <p>Budgeting plans have been made for increases in utility bills.</p> <p>Hall Bookings:</p> <p>Regarding regular hall bookings, we are losing Home-Start on a Monday afternoon, there is interest from the National Diabetes Prevention Programme, yet to be confirmed.</p> <p>The Hall is fully booked for June and most of May.</p>	

<p>Hall Maintenance:</p> <p>The caretaking duties for the Hall were taken on by Simon Thompson from 1st April 2022. Simon has taken over all maintenance contracts. Simon has access to Hive control via the app and will take over responsibility for heating programming from 1st May. Chris has produced a handover guide, which will also be in the maintenance folder, and Chris will also shadow Simon whilst he familiarises himself with the role. Responsibility for key inventory and stock of keys remains with Chris for the time being and all Committee members to please confirm exactly what keys they're currently holding so that this detail can also be transferred to Simon soon. The key for opening windows was removed from the cupboard by a person unknown. A replacement was put in place.</p>	
<p>Communication and Marketing:</p> <p>A further 5-star Google review received in praise of the Hall and the booking process.</p> <p>Various articles posted this month, including news of the promised bus shelters for Langford, election candidates, cold callers alert and images of the successful Yoga Charity Event run by Zara.</p> <p>On Facebook, Langford Life has just broken through the 700 likes/followers' level. doubling the number of residents who like/follow Langford Life since the start of 2019.</p> <p>Sing and Sign, Peekaboo and the Community Orchard (Earth Day event) all posted news of their events with us on Facebook this month.</p>	
<p>Hall Improvements:</p> <p>Two garden fencing quotes received from Mike Pearse Carpentry and Handmade in Bicester, committee decided to go with Handmade in Bicester. Coour decision grey or timber colour.</p> <p>Simon Thompson (caretaker) attending a PAT Testing course through CFO which will mean we can complete our own annual tests without having to bring in an electrical company.</p> <ul style="list-style-type: none"> • Planning approved for the signage • Planters delivered on 29th April 	
<p>Community Issues:</p> <ul style="list-style-type: none"> • Lake Paths, an ongoing saga with Thames Water, Phil Evans BTC is also involved. • Message received from Calum Miller who ensures the request for junction improvements is part of the 106 agreement for Gavray Drive • Solar powered speed detection posts no update 	

<ul style="list-style-type: none"> We have agreement from BTC and OCC for two bus shelters near the pub/ surgery to be erected on 27th May. 	
<p>AOB:</p> <ul style="list-style-type: none"> Kitchen Urn and Microwave change position in Kitchen Notices in the kitchen to be put in folder - Sandra to action Covid notices have to be withdrawn with the exception of the kitchen Discussion on capacity of the hall - 50 at present which was reduced for Covid. Leave capacity and review in July. <p>Invite Simon to next meeting to update committee.</p>	<p>Simon Sandra Simon</p>

Next Meeting: 16th May 2022