



Langford Village Community Association

Minutes of the Meeting held on Monday 21st March 2022

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Chris A'Court, Sandra Davies, Lis Penhearow, Christine Fisher
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Agenda Item and Actions	Owner
<p>Approval of Minutes February 2022: Approved.</p> <p>Matters arising:</p> <ul style="list-style-type: none">• T & C's have been amended regarding No ball games in the hall or garden.• The Co2 monitor has been received well with our regular bookers.• The Hall booker is now on the bank mandate. <p>New classes at the hall firm suggestions:</p> <ul style="list-style-type: none">• Art/drawing• Chair Pilates• Yoga• Wine tasting <p>Meeting with Jeff from Fltr on Wednesday 24th and waiting for a zoom meeting date with Hanwell Community Centre to explore how they set up the classes, funding from CDC etc</p>	Chairperson
<p>Treasurer's Update:</p> <p>Current Year</p> <ul style="list-style-type: none">• We are now forecasting a £(9.0)k overall deficit for the year, which is £8.0k better than budget and £1.0k better than the prior forecast.• Normal operating income is £0.2k better, and expenditure is £0.3k better than prior forecast.• Hall Improvement income is £0.6k better than prior forecast, due to a further grant from CDC to establish new classes for the elderly. Expenditure is £(0.1)k which is higher due to planning costs for new hall external sign. <p>Next Year</p> <ul style="list-style-type: none">• The treasurer proposal for Normal Operating Budget for 2022-23. In summary, to break-even with an Income of £21.0k and Expenditure of	

<p>£21.0k, which includes payment for the caretaker role from 1st April. - budget approved.</p> <ul style="list-style-type: none"> • We expect to start the year with reserves of over £30k, it is proposed that we budget to spend a further £10.0k on unspecified Hall Improvements/Projects, to bring our reserves back to the recommended level of £20k. Committee required to approve for each individual project. - agreed • Committee approved an improved monthly payment structure for opening/closing the hall to casual users from 1st April. <p>Other Issues</p> <ul style="list-style-type: none"> • Hallmaster contact data has been updated where required. 	
<p>Hall Maintenance:</p> <ul style="list-style-type: none"> • Simon T (caretaker) has been provided with an LVCA email address (caretaker@lvca.org.uk), telephone number below. • Annual check on security system is due – Chris to action • Back door catching – chairperson to report to supplier. • British Gas could not install smart meters due to existing installations were not compatible. • Chris to read meters on 31st March 	<p>Chris Chairperson</p> <p>Chris</p>
<p>Communication and Marketing:</p> <ul style="list-style-type: none"> • More positive Google reviews, still #1 hall in Bicester. • New guide to setting up tables/hall equipment produced and published online, viewed many times, so very successful addition to the hall information • Online Posts on booking availability, Nominated Neighbour Scheme, Launton bridge closure etc have all been positively received • Chairman has moved to use chairman@lvca.org.uk as main email address. 	
<p>Hall Improvements:</p> <ul style="list-style-type: none"> • No news on planning permission for the new signage. • Report of the new garden door swinging about in the wind. Instructed Mike Pearse to fit a hook to hold the door open. • Lockable cupboard would be an advantage for Sandra to store supplies for the cleaner etc. Decision to review and if necessary, put a lockable cupboard in the garden shed, however decision not to go ahead with building a structure on the top of the units in the store room • Received one quote for painting the garden fence, requested a second quote not yet received. 	
<p>Caretaker Role:</p> <ul style="list-style-type: none"> • Delighted to report that Simon Thompson has agreed to take on the role, agreed monthly standing charge and hourly rate for additional work. 	<p>Chris</p>

<ul style="list-style-type: none"> Chris will meet with Simon and transfer the maintenance folder to him before his start date of 1st April. Telephone 07869 797030 Caretakers number. 	
<p>Membership of Community First Oxon (CFO):</p> <ul style="list-style-type: none"> Community First Oxon has asked if the LVCA wishes to formally join and support its work on behalf of Oxon village halls. CFO is also a member of ACRE (Action with Communities in Rural England) who provided us with helpful information throughout the pandemic. Further information on this was circulated in an email ahead of the meeting. We already enjoy some promotion of the hall as a result of a free entry in the Community First Directory. There's some evidence that this helps more people to find and potentially book the hall. Chris proposed that LVCA should join and subscribe to CFO. Cost is £50 per year. - committee all agreed to subscribe to membership 	Chris
<p>Community Issues:</p> <ul style="list-style-type: none"> Outdoor Gym – cost likely to be £45K to £50K, offered a Trim Trail for £7K, decision to review and look at possible grants to assist. This costing lies with BTC. London Road – EWR has indicated it does not expect to publish anything until at least the summer. Community speed checkers. Kingsmere community has started to arrange its own speed checking. Should we consider this for Langford? Discussion on various options and suggestions. Look into what they are using in Stratton Audley and other Oxfordshire villages – Chairperson to action 	Chairperson
<p>AOB:</p> <p>Change of date for the April meeting: The meeting falls on Easter Monday evening (18th) Propose Wednesday 20th or Monday 11th/25th - decision Wednesday 20th April at 8pm.</p>	

Next Meeting: 20th April 2022