



## Langford Village Community Association

Minutes of the Meeting held on Monday 18<sup>th</sup> October 2021

8pm - Virtual Meeting

<b>Attendees</b>	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Chris A'Court, Sandra Davies, Lis Penhearow, Christine Fisher
<b>Apologies</b>	

<b>Agenda Item and Actions</b>	<b>Owner</b>
<p><b>Approval of Minutes September 2021:</b> Approved</p> <p><b>Matters arising:</b></p> <ul style="list-style-type: none"><li>• T &amp; C revision completed by Treasurer and update uploaded on the website</li><li>• Posters for AGM displayed around Langford, unfortunately some were taken down before the event</li><li>• Hallmaster have added to the list of future developments to not allowing fallacious characters to be entered on the portal</li><li>• Casual bookers reminded to post google review</li><li>• We have approached Bicester Green regarding the planters, Elaine has been to visit and will see examples and report back to the committee at the next meeting</li><li>• Supplier's list not complete move to the next meeting and Sandra to compile a list for review by the committee</li><li>• Thames Water dispute over the pathways, they do not own this therefore the Chairperson will follow up with the council</li><li>• Bank lights all repaired between old and new Langford</li><li>• Fit person documentation sent to all committee members and Trustees</li></ul>	<p>Elaine</p> <p>Sandra</p> <p>Chair</p>
<p><b>Review AGM - 2021:</b></p> <p>The AGM virtual meeting had approximately 68 attendees including presenters and committee members. The meeting was most interesting with constructive discussions.</p> <p>The interaction via chat was extremely high compared to meetings we have held in the hall. A lot of positive feedback and certainly something to consider doing again next year.</p>	

<p><b>Treasurer's Update:</b></p> <p>Overall, we are now projecting a deficit of £(10.2)k, which is £6.8k better than budget, and £(0.2)k worse than the prior forecast.</p> <p>The main reason for the month-on-month deterioration is the decision to spend £2.1k on upgrading and cleaning the clock. However, this was largely offset by a £1.4k saving in maintenance, cleaning and utilities, plus a £0.5k increase in hall income.</p> <p>We have had two new evening classes start in September, Adult Spanish and Zumba. We also had an afternoon class start, Sing and Sign, with another, Home-Start due to commence in November.</p> <p>Energy supplier: Our supplier folded due to the covid situation, and we have been put onto British Gas variable tariff. Once we receive the plan we will review and look at possibly installing smart meters. There is concern regarding a huge hike in energy cost, that our hire fees may need to increase. Agreed to review as normal next April. The added difficulty is we are requesting groups to ventilate the hall, during the cold weather (Covid) which means the heating will be working harder.</p> <p>Sandra agreed to regularly wash tea towels from the hall, committee agreed to reimburse for detergent.</p>	<p>Treasurer</p> <p>Sandra</p>
<p><b>Hall Maintenance and Improvements:</b></p> <p>The clock tower has been professionally cleaned and the new automatically adjust clock mechanism is installed and working. There is some outstanding cleaning of the rear side of the clock and Chris will liaise and organise the parking area clearance.</p> <p>The Hive control continues to work well, will need to continue to carefully control the heating for bookings to ensure we are not unnecessarily maintaining the default 19-degree setting. Sandra to be added to the Hive control list to ensure we are as accurate as possible with the heating control particularly at weekends</p> <p>Doors being delivered Thursday 21<sup>st</sup>, and installation will be during half term week. Th hall will be closed for several days that week to allow the work to take place uninterrupted.</p> <p>Some chairs/table stacks may need to be in the lobby from 21<sup>st</sup> to 24<sup>th</sup>. Affected hall users to be notified.</p>	<p>Chris</p> <p>Chair</p>
<p><b>Communication and Marketing:</b></p> <p>A busy month, dominated of course by the AGM. The total number of people who registered for a virtual ticket to attend was 80. This can be seen as a success and</p>	

<p>meant we avoided the necessity to pay extra fees needed for higher than 100 attendee meetings. A recording of the AGM is presently available via our website.</p> <p>Matters covered on our pages and website this month have included the cleaned clock tower, electric blanket safety campaign, opening of the new footbridge on Jarvis Lane and the planning approval for Alexandra House of Joy (which gained a particularly large and positive response).</p>	
<p><b>Community Issues:</b>  <b>Gavray Drive Development</b></p> <p>Plans have now been submitted and are being verified before being put up on the planning register. On going issues are the management of the wildlife site, which hopefully will be resolved soon.</p> <p>Emergency Flood plans for Langford and Bicester, the chairperson has requested a meeting with Dan Sames to discuss.</p> <p>Elaine to send round communication/plans on 20-mile speed limit in Oxfordshire. Suggestion we have the speed information signs around Bicester but not sure how to action.</p>	Elaine
<p><b>AOB: No other business.</b></p>	

Next Meeting:

15<sup>th</sup> November 21