



Langford Village Community Association

Annual General Meeting held on Tuesday 5th October 2021

7.30pm- Virtual Meeting via Zoom

Attendees	Carole Hetherington (Chairman), Noel Hetherington (Treasurer), Elaine Whittaker, Chris A'Court, Sandra Davies, Lis Penhearow, Christine Fisher
	The AGM was attended by a total of 68 people, including committee members and guests. A total of 80 people had previously registered to attend via the online booking process and had been issued virtual tickets.
Guests:	Paul Mann - Emergency Planning Officer - Oxfordshire County Council

Agenda Item and Actions	Owner
Welcome and Housekeeping: Chairman opened the meeting promptly at 7.30pm	
<p>Treasurer's Annual Report: (full report Appendix 1)</p> <p>Due to Covid, the income from hiring the hall was reduced by 80%, while the running costs only reduced by a third, compared to the previous year. We spent nearly £11,000 on hall improvements, and received grants of over £24,000, mainly from Government funded Covid grants. We therefore recorded an overall surplus of £9,366 and a closing bank balance of £40,047. Please see Appendix 1 for full details. The Treasurer thanked Vicki Preston who had again independently verified the accounts.</p> <p>Chairman's Report: (full report Appendix 2)</p> <p>As a committee we have improved the hall during the closures due to Covid, unfortunately during this time we also had a major flood which damaged the majority of the hall. The insurance claim covered all costs of repair/renewal of damage.</p> <p>The following improvements have been made:</p> <ul style="list-style-type: none"> • New Boiler • Radiator replacement • WIFI installed with added heating control 	

<ul style="list-style-type: none"> • My thanks to Elaine Whittaker who successfully arranged with CDC to fund and install the bike racks outside the hall • All windows replaced and external doors to be replaced shortly • Garden improved with added sensory garden • All internal lighting replaced with energy efficient LED lights, and energy efficient hand dryers installed 	
<p>The Hall lease has been renewed for the next 20 years.</p> <p>Our Trustees are:</p> <ul style="list-style-type: none"> • Councillor Dan Sames • Councillor Nick Cotter • Ellie Thompson <p>The Chairman thanked them for volunteering to take on this role.</p>	
<p>The committee have been working on local issues around Bicester which include:</p> <ul style="list-style-type: none"> • Wretchwick Green • London Road Crossing • Jubilee Lake - path improvements • Lighting between Old and New Langford • New bus service for Langford • Surgery move to Graven Hill • Gavray Drive development application <p>Plans going forward over the next year:</p> <ul style="list-style-type: none"> • Complete Hall improvements • Guttering to be replaced and fascia and soffits to be painted • Garden area in front of sign for Langford village at Rodney House roundabout, to be planted as a fitting entrance to the estate • Continued involvement with local issues 	
<p>Committee Election:</p> <p>The chairman presented the committee members, asking for any objections to their re-election for 2021/22.</p> <p>Chairman: Carole Hetherington Treasurer: Noel Hetherington Secretary: Christine Fisher Communication and Hall Maintenance: Chris A'Court Booking Secretary: Sandra Davies Regular User Group Representative: Elaine Whittaker Committee member: Lis Penhearow</p> <p>There were no objections, therefore the above committee is re-elected for the next 12 months</p>	

<p>A request for a replacement Communication Committee member for next year was made as Chris has stated he will be stepping down in 12 months' time. Please contact the Chairman, Carole, if you are interested in taking over this role.</p>	
<p>Langford Flooding: Presentation by Paul Mann Emergency Planning Officer for Oxfordshire County Council</p> <p>Individual areas can set up a local emergency plan, a template is available, and Paul will help with setting up.</p> <p>Sandbags, are available for communities. We need to be able to obtain some and have a storage facility. The policy for distribution will be ready at the end of this month.</p> <p>ICE system bottles to be given to LVCA committee for distribution along with the emergency advice booklet.</p> <p>Chairman asked the local councillors to take action to challenge the council on why we do not have an Emergency Plan for Bicester.</p> <p>Thank you to Paul for the presentation which was extremely well received.</p>	<p>Paul</p> <p>Paul</p> <p>Local councillors</p>
<p>Police Report:</p> <p>Chairman gave an overview of the presentation supplied by Thames Valley Police. the overriding message is that crime is low on Langford village.</p>	
<p>Surgery Relocation: Chris A'Court gave an overview of the latest position.</p> <p>In response to questions from the audience he stated that the surgery at Langford is owned by the doctors and as yet there is no information on what would happen to the building once the new surgery was in place. Montgomery-House is a leased property.</p> <p>Updates would be posted on the LVCA website going forward.</p> <p>The next step for the project is that it will appear for approval at Cherwell District Council Planning Committee and this was anticipated to be on 4th November 2021.</p> <p>The Chairman thanked Chris for the comprehensive update.</p>	
<p>London Road Crossing:</p> <p>The Chairman gave an overview of the actions the committee had taken and the information/position to date. Cllr Calum Miller will seek support and funding for a suitable solution. Nick Cotter wished to thank the Chairman for all her efforts on this situation.</p>	

Any Other business:	
<p>Councillor John Broad highlighted various documents that are currently available, and may be of interest to Langford Village residents, regarding the future of Bicester and surrounding area.</p> <ul style="list-style-type: none">• Cherwell local plan 2040• Oxfordshire plan 2050• Vision of the ARC between Cambridge and Oxford• Stop the Arc Consultation	
Meeting closed at 21:30hrs	

Appendix 1: LVCA 2020/2021 Accounts Summary

Appendix 2: Chairman's Annual Report

Appendix 1:

LVCA Treasurer's Report for year ending 31st March 2021

The accounts for the year April 2020 to March 2021 are shown on the accompanying pdf file. For comparison, the previous year's figures are shown as a memo in the rightmost column.

I would like to thank Vicki Preston, who has again independently examined and verified the accounts for us.

My concluding statement in last year's report was as follows: -

"Fortunately, the impact of Covid-19 on our 2019-20 performance was minimal, with lock-down coming just before our year-end. However, we need to recognise that the impact on 2020-21 will inevitably be far more significant!"

Well, the impact of Covid certainly was significant, particularly on our income from hiring the Hall.

- The Hall was closed for the first 6 months of the financial year, with a sporadic return of regular users in the second half year, but no casual users permitted at all. This resulted in an 80% reduction on our hiring income, year on year, from just under £19,000 to just under £4,000.
- However, we applied for the available Government Covid-19 grants, and were delighted to be awarded nearly £21,000. We are also grateful to Cllr Dan Sames for allocating just under £600 from his Councillor Priority Fund to pay for our sanitiser stations and Covid signage. In addition, we received £3,000 from CDC to help with Hall improvements. These grants more than offset our loss of hiring income, meaning our total income was actually up on the previous year, from just under £22,000 to £28,912.
- Continuing on this positive note, the cost of running the Hall was reduced by a third, albeit mainly thanks to the enforced closure, with savings on admin, maintenance, utilities and cleaning.
- On a further positive note, despite the lockdown we took the opportunity to continue our Hall improvement programme, spending nearly £11,000 on internal improvements and the creation of our sensory garden. Our total expenditure therefore came to £19,546, a similar figure to the prior year total.
- So, despite Covid, our bottom line shows a surplus of £9,366, compared with just under £3,000 in the prior year, and resulted in our bank balance increasing to £40,047.
- Therefore, thanks to our very healthy financial position, we have committed to pressing ahead with further significant improvements to the Hall in the current year, including new doors and windows.

Noel Hetherington
Treasurer LVCA

Langford Village Community Association

2020-21 Accounts

	2020-21	Memo : 2019-20
<i>Regular Users Hire Fees</i>	£3,875	£15,000
<i>Casual Users Hire Fees</i>	£(123)	£3,749
<i>Lottery</i> (2019 Book Sales)	£276	£81
<i>Bank Interest</i>	£211	£14
<i>Grants and Donations</i>	£24,673	£2,962
Total Income	£28,912	£21,806
<i>Hall Admin</i>	£693	£1,830
<i>Hall Maintenance</i>	£1,475	£2,728
<i>Utilities</i>	£1,481	£2,060
<i>Hall Cleaning</i>	£3,111	£4,602
<i>Misc</i>	£329	£259
<i>Insurance and Licences</i>	£1,542	£1,408
<i>Hall Improvements & Projects</i>	£10,915	£6,011
Total Expenditure	£19,546	£18,899
Total Surplus / (Deficit)	£9,366	£2,907
Closing Bank Balances (as at 31st March)	£40,047	£29,260



Langford Village

COMMUNITY ASSOCIATION

Appendix 2:

AGM October 5th 2021 – Chairman's Report

This is our first AGM for two years because of the pandemic and we have opted to conduct the AGM via Zoom due to the maximum numbers we are allowing into the Hall and also because of the high number of covid cases locally.

It has been a challenging two years and, in particular the last 18 months, with the Hall closures/ reopening /closing and then gradually reopening to being fully open as now, still maintaining many of the Covid Safe measures in place. During the first lockdown we suffered a major flood in June 2020, which resulted in a large insurance claim and the flooring and internal doors being replaced, having only been in place since 2019. The Hall was completely redecorated before reopening.

We introduced a new online booking service, just as lock down started so have only seen the benefits in recent months.

We have continued with the Hall improvements, installing a new boiler and radiators, plus Wi-Fi allowing us to introduce a Hive heating control system. We have installed bike racks on our pavement next to Tesco courtesy of CDC. Recently we have replaced the front fencing and replaced all the windows and shortly we will replace the external doors. During lockdown we also replaced the internal lights with LEDs and installed new hand dryers. This means we have reduced our carbon footprint and are more energy efficient and this winter we should see a reduction in our running costs.

We have also made improvements to the garden, including a small sensory garden in the corner nearest the shops.

The Hall is very well used by a range of regular classes and parties have returned since July and there are lots of bookings, however only one per day to allow for cleaning between each party.

We have renewed our lease of the Hall from CDC for another 20 years and our 3 trustees of the land and building are Cllr Dan Sames, Cllr Nick Cotter and Ellie Thompson, and we thank them for taking on this role for us.

Chris A'Court, our website and social media guru, has improved the website and our online presence and I hope you are signed up to our Facebook page @Langford Life and to receive our regular eNews via email.

As a committee we have been involved in representing, to the best of our ability, Langford Village with many local issues:

- Surgery move to Graven Hill
- Gavray Drive development application
- Wretchwick Green
- London Road Crossing
- New bus service for Langford
- The state of the paths around Jubilee Lake which Thames Water have agreed to repair
- The problem with the lighting between old and new Langford

So to the plans for the next 12 months

- Involvement with all the local issues already mentioned above
- Garden area in front of sign for Langford village at Rodney House roundabout, to be planted as a fitting entrance to Langford Village

All this takes time and I would like to give a special thank you to all the committee members, without them this Hall would close and therefore be a loss to the community and they have all risen to the challenges that the last 18 months have thrown at us.

Finally, I would like to make a plea, Chris has announced this is to be his last year therefore we need to find a person who is IT literate who can run the website and our social media platforms, plus we are looking for someone to join the committee in the capacity of our Emergency Plan Co Ordinator, which you are about to hear about shortly. We would also love to have a representative of New Langford.

Thank you.

Carole Hetherington
Chairman LVCA