



Langford Village Community Association

Minutes of the Meeting held on Monday 16th August 2021

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Chris A'Court, Sandra Davies, Lis Penhearow
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Agenda Item and Actions	Owner
Approval of Minutes July 2021: Approved. Matters arising: Check list for casual users produced and working. Police update at AGM need to find new contact.	
Treasurer's Update: Overall, we are projecting a deficit of £(11.8)K, which is £5.2K better than budget. Hall Improvements are now forecast to be £4.8k better than budget. A further £2.7k Covid grant in July, on top of the £8.0k received in May, more than offsets the cost variance of £(5.9)K adverse due to an underestimate of the budgeted cost. Proposal to adding a statement to clause 4 of our T&C's, that only 1 casual booking of a minimum 2.5 hrs duration will be accepted per day in order to preserve a Covid-safe environment for all hall attendees. Mark in T & C's during Covid as this may only be a temporary measure. Bookings: New regular afternoon booking accepted for Sing and Sign from September, and a further enquiry received from another group for an afternoon. Consider whether to confirm casual bookings only on payment of a deposit? - agreed Put in T&C's no weddings permitted in hall.	Treasurer
Hall Maintenance and Improvements:	

<p>The work on the fencing/ benches/ slabs/ kitchen tile/ repainting completed this week. Delay on doors and windows.</p> <p>In addition to the quote from Mike Pearce Carpentry, we have a quote from House2House property maintenance for replacement guttering and fascia painting.</p> <p>Decision on which to accept not concluded, to be discussed at next meeting. Chris to check with House2House on supplier. Chairperson to check with MPC.</p>	Chris Chairperson
<p>Communication and Marketing:</p> <p>Steady communication and we have announced the AGM.</p> <p>Posters to be ordered for AGM - Chris to action (Chairperson to confirm numbers). Check on permission to put posters in public places and lamp posts.</p>	Chris Chairperson
<p>AGM - 2021:</p> <p>Speakers confirmed are:</p> <ul style="list-style-type: none"> • Paul Mann Oxfordshire Fire and Rescue regarding an Emergency Flood Plan • London Road Crossing - update from Chairperson • Cllr Dan Sames and Cllr Nick Cotter – update on BTC projects and CDC projects that impact on Langford Village and surrounding areas • Chris A’Court / Alchester GP regarding the Surgery move to Graven Hill <p>Gavray Drive no speaker to date and police requested but no response.</p> <p>Lis chasing accountant for sign off on finances.</p>	Lis
<p>Community Issues:</p> <p>Update on bus routes, need to get the announcement to put up on the Langford facebook page. - Chairperson</p>	Chairperson
<p>Safeguarding:</p> <p>Agreement of Safeguarding policy sent to all committee members. - agreed</p> <p>Policy to be uploaded onto the website - Chris</p> <p>Agree on poster design for the noticeboard. -</p> <p>Agree for Elaine to lead on safeguarding and be the main contact.</p>	Chris Elaine
<p>AOB:</p> <p>None</p>	

Next Meeting:

13th September 2021