



## Langford Village Community Association

## Minutes of the Meeting held on Monday 19<sup>th</sup> July 2021

8pm - Virtual Meeting

<b>Attendees</b>	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Chris A'Court
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<p>We are hoping to organise a checklist for the key custodian so that when the hall is opened prior to casual bookings we can reiterate the rules. The intention is to open up and close up for casual bookers. – Chairperson to compile a list for the key custodian and send to committee for approval</p>	Chairperson
<p><b>Hall Maintenance:</b></p> <p>Cleaning cupboard all sorted, and a stock list of items recorded, Sandra taken responsibility for ordering of required stock.</p> <p>Harry Davies started from July 1<sup>st</sup> with responsibility for key custodian - handing out /collection of keys, inspecting hall post event for casual bookings.</p>	
<p><b>Communication and Marketing:</b></p> <p>Update on usage of Facebook and website. Committee members to check the website independently to make sure information is all correct.</p>	All committee members
<p><b>Hall Improvements:</b></p> <p>Agreement with Mike Pearse, regarding the new windows and doors. This should all be done during August, there may be a delay on the doors due to a shortage of toughened glass. Door colour choices discussed, and decision agreed on anthracite grey.</p> <p>Fencing proposition agreed.</p>	<p>Chairperson</p> <p>Chairperson</p>
<p><b>AGM - 2021:</b></p> <p>Confirmed Calum Miller County Councillor to speak at AGM, plus Dan Sames and Nick Cotter.</p> <p>Decision to print a “save the date” poster for disseminating around Langford. Chairperson to share draft with committee.</p> <p>A discussion followed regarding how we plan the AGM, due to numbers restricted in the hall, with presenters and committee numbers, it would only allow 38 members of the community to attend in person. It seemed best to plan for a virtual AGM., to allow many more of the community to attend. Details to be worked out following investigation of the best format, and how to allow questions from the community</p> <p>Topics for discussion:</p> <ul style="list-style-type: none"> <li>• Flooding issues</li> <li>• London Road</li> <li>• Gravenhill surgery update</li> <li>• Gavray Drive</li> </ul>	<p>Chairperson</p> <p>Chairperson</p> <p>Committee members</p>

<ul style="list-style-type: none"> <li>Police update and information on numbers of crimes in the last year in Langford village. - Christine to present at AGM. Chairperson to contact Police.</li> <li>Christine to investigate the possibility of using zoom webinar for the meeting. Chairperson to check all presenters would be happy presenting virtually?</li> </ul>	Christine  Chairperson
<p><b>Community Issues:</b></p> <p>Chairperson had a face-to-face meeting with Cllr Calum Miller about the junction on Wretchwick Way/ Peregrine Way by Shearwater Drive and Section 106 money which we need his support.</p> <p>They also talked through other items such as the lake, flooding, pavements, surgery move, London Road, relationship with OCC, Town Council, new proposed Bus Service through Langford</p>	
<p><b>Safeguarding:</b></p> <p>Elaine and Sandra attended the online Safeguarding Training organised via Community Oxford First.</p> <p>Elaine to draft Safeguarding Policy to include nominated safeguarding lead, email, contact number to enable concerns to be logged.</p>	Elaine

Next Meeting:

16<sup>th</sup> August 2021