



## Langford Village Community Association

## Minutes of the Meeting held on Monday 15<sup>th</sup> March 2021

## 8pm - Virtual Meeting

<b>Attendees</b>	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Chris A'Court
<b>Apologies:</b>	Lis Penhearow (sabbatical)

Agenda Item and Actions	Owner
<p><b>Apologies:</b> None</p>	
<p><b>Approval of Minutes February 2021:</b>            Approved            Request to send minutes out with agenda prior to each meeting - Secretary to action.</p>	Secretary
<p><b>Matters arising:</b>            All matters arising will be raised on the agenda for this meeting.</p>	
<p><b>Treasurer's Update:</b></p> <p>The full-year forecast has now improved to a surplus of £7.2k - primarily due to the Covid-19 grant and a £0.5k reduction in expenditure. Consequently, our bank balance is in the region of £37k at the end of March. Discussion later in the agenda on how we can spend some of the money to benefit the community.</p> <p>For 2021-22, with a better understanding of when regular users may return, we now expect the normal operating budget to be between break-even and a £2.0k surplus.</p> <p>Regarding hire rates from April, we propose to increase the casual user rate from £13 to £15/hr (to include the use of the kitchen and cleaning provision) - agreed to the proposal for rates for casual users to be increased. - All agreed</p> <p>A suggestion by the Chair, was to consider a charge for using the kitchen, perhaps a flat £10 per hire? - Decision to include the use of the kitchen in the hourly rate.</p> <p>For short term we will consider regular bookings at weekends with committee approval.</p>	<p>Treasurer</p> <p>Treasurer</p>

<p>Proposal for a possible part-time caretaker for the hall – Treasurer to draft a JD for the next meeting to be discussed.</p>	
<p><b>Hall Maintenance:</b></p> <p>We have continuing issues with the new light sensors, LKT will visit again this week and they will also install a new light in the outer area of the men's toilets and a new main light in the disabled toilet.</p> <p>Annual alarm check is booked, and PAT testing certificate has been received. Hive thermostat will require some protection from damage if ball games are to resume? Chris to put a cover over and do not touch notice.</p> <p><b>Grants:</b></p> <p>Received a further Covid-19 grant of £7,278 from government for hall closure. We submitted a grant application to BTC for replacement of crockery/ cutlery, but this was not successful. - Agreed to purchase crockery and cutlery with the Hall funds.</p> <p>Suggested work to be carried out at Hall with Covid 19 grant:</p> <ul style="list-style-type: none"> <li>• Lights in toilets - Agreed</li> <li>• Guttering - Agreed</li> <li>• Repairs to 2 garden seats - Agreed</li> <li>• Fencing and gate for front of hall - Agreed</li> </ul> <p>Look into the clock being updated to change automatically, Chairperson will discuss with Dan Sames.</p>	<p>Chris</p> <p>Chairperson</p>
<p><b>Communications including website/ twitter/ FB:</b></p> <p>We have continued to inform via our Facebook page with the message re the Hall reopening, along with the website and Hallmaster.</p> <p>Various posts/shares made on Facebook throughout the month and positive engagement.</p>	
<p><b>Phased reopening of the hall:</b></p> <p>We can welcome back all children's classes from 12<sup>th</sup> April, majority are starting in the following week after the Easter holidays. Adult classes can commence from 17<sup>th</sup> May. All restrictions removed from 21<sup>st</sup> June, subject to government confirmation.</p> <p>Items Discussed:</p> <ul style="list-style-type: none"> <li>• Maintain daily cleaning – agreed</li> <li>• Keeping in place hand sanitisers/ cleaning regime - agreed</li> </ul> <p>15 mins free time either side of booking, should this be maintained and continue to be free of charge? - to be discussed and decided at the April meeting.</p>	

<p>Any other changes we want make to our T&amp;Cs / Risk Assessment - to be decided at the April meeting.</p> <p><b>Survey of Building:</b></p> <p>CDC inspected the building; the following issues were raised:</p> <ul style="list-style-type: none"> <li>• Bad fitting doors</li> <li>• Repair to brown exit doors</li> <li>• H&amp;S issues with the windows, and the condition of the windows at the rear of the building</li> </ul> <p>Results of survey yet to be received.</p> <p><b>Locality Improvements:</b></p> <p>Raised the state of the path to Jubilee Lake from Peregrine Way. Thames Water responsible, reported on Fix my Street. We have now found out that Thames are responsible - still chasing.</p> <p>Raised the mess by the Langford Village sign on Rodney House Roundabout, via Dan Sames. It's the responsibility of CDC and the landscape officer has come back about tidying up and we have asked about making an attractive bed.</p>	
<p><b>AGM - 2021</b> - work on agenda and publicity next month.</p>	
<p><b>Community Issues:</b></p> <p><b>Doctors' Surgery:</b></p> <ul style="list-style-type: none"> <li>• Proposed meeting re the new GP surgery has been moved to a new date in May.</li> </ul> <p><b>Gavray Drive:</b></p> <ul style="list-style-type: none"> <li>• Section 106 money, has been raised through Dan Sames, been given a contact at OCC and discussed improvements at the junction of Peregrine Way and Wretchwick Way.</li> <li>• News has emerged of a feasibility study for a footpath and cycle path between Graven Hill and Kingmere along the side of the A41. We have asked to be kept informed by CDC, who are waiting for Network Rail to respond re the cattle creep.</li> <li>• London Road cycle lanes. Still no sign of any work beginning but new improvements have been announced in West Bicester and look likely to be starting soon.</li> </ul>	

Next Meeting:

19<sup>th</sup> April 2021