



Langford Village Community Association

Minutes of the Meeting held on Monday 15th February 2021

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Chris A'Court
Apologies:	Lis Penhearow (sabbatical)

Agenda Item and Actions	Owner
Apologies: None	
Approval of Minutes January 2021: Approved Matters arising: No matters arriving	
Treasurer's Update: The full year forecast has improved by around £400 to a deficit of £ (589). We have applied for another Covid grant not included in the forecast, but no reply to date. We have done a crude first draft for the 2021-22 Normal Operating Budget, based on the following key assumptions: <ul style="list-style-type: none"> ○ Our regular income restarts in April at around 50% of normal, rising to 75% in September and 100% in Jan. ○ Casual income is zero from April, £100pm from Sept and £150pm from Jan. ○ We receive no Covid related grants ○ We pay 100% of cleaners wages all year. On that basis, we believe we would incur a small deficit of around £ (1,300) In addition to that we would need to dip into our reserves to fund the proposed hall improvement programme. Hall Improvements this year:	Treasurer

<p>This is a possible list of what we would like to do in 2021:</p> <ul style="list-style-type: none"> • Windows and doors replaced, possibly we may get the council to do this. The treasurer is attending the Hall on Tuesday 16th to accompany a representative from CDC who is carrying out a survey of the building. He will highlight the doors and windows which need replacing and the reasons. • Guttering replacement, Fencing and gate at front of hall. 	
<p>Hall Maintenance:</p> <p>We are looking to submit an application to BTC to replace the crockery, cutlery and saucepans in the kitchen ready for when the hall re-opens. The hall will need a deep clean including the kitchen/oven. Chairperson will arrange.</p> <p>Broken tile in kitchen, the matter is yet to be resolved if we are unsuccessful, we will pursue a claim for a new floor with Balfor.</p> <p>Motion Sensors being fitted in the toilets on 17th Feb (Wednesday), Fire checks also being done on the same date. Chris will also look at the thermostat panel from a maintenance point of view.</p>	<p>Chairperson</p> <p>Chris</p>
<p>Communications including website/ twitter/ FB:</p> <p>Holding message we are closed on social media sites and any interesting information to the community. ie. Flooding, vaccinations etc.</p>	
<p>Update on New Lease:</p> <p>The three Trustees have now all signed the new lease. Everything must now be registered with Land Registry, hence the cost. The revised lease includes insurance and rental of £1 per year.</p>	
<p>Bike Racks:</p> <p>Have been installed. The committee would like to thank Elaine for her persistent effort and CDC for their kind donation and installation.</p>	
<p>AOB:</p> <p>Two dates in March provisionally booked for the NHS to run the HPV vaccinations, will only be used if the schools can't accommodate.</p> <p>AGM: We need to start thinking about who to invite to speak at the AGM suggestions below:</p> <ul style="list-style-type: none"> ○ Surgery move (not major topic) ○ L&Q Estates re Gavray Drive ○ Environmental agency regarding flooding 	

Next Meeting:

15th March 2021