



Langford Village Community Association

Minutes of the Meeting held on Monday 19th October 2020

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Chris A'Court, Lis Penhearow, Nick Cotter
Apologies:	Dan Sames

Agenda Item and Actions	Owner
Approval of Minutes September: Christine to resend the minutes to everyone as there seems to be a couple of sentences missing. Chair explained the missing sentences and the minutes were approved.	Christine
Matters arising: AGM minutes/ Chairman's Report: Chairman's report is nearly ready to be published along with accounts, just waiting for the signed copy. The report states we are not holding an AGM and that we have as a committee scrutinised the minutes from the 2019 AGM meeting and are happy with them and they are now published on the website for your approval. Chairperson to send round the notification to the committee for submission on the website along with the Audit report.	Carole
Hall Lease/ Trustees: Have approached Ellie Thompson who has tentatively agreed. She wants to know more about the responsibilities before confirming. I have sent on a copy of the current lease and the constitution for her to study. Opened discussions regarding the new lease with CDC, they are happy for it to continue similar terms. The old fire exit from Tesco needs resolving and maybe plans changed, I have asked about CDC taking responsibility for the maintenance of the pavement outside the hall as officially it belongs to the hall.	Lis
Guttering Quotes – Lis will action in the next few weeks. Cleaner – New cleaner recruited and is working extremely well.	
Treasurer's Update:	

<ul style="list-style-type: none"> • The September Actual/Forecast now shows us reaching an overall full-year break-even position, with a £(1.9)k deficit on Normal Operations and a £1.8k surplus on Hall Improvements. • This is an improvement of £4.2k compared to last month's forecast. The major factors are: - • a) A significant increase in new regular bookings £2.6k • b) New cleaning contracts agreed at £0.9k better than projected • c) Reduction in agreed Admin contract £0.7k • Within the last week Little Kickers advised that they now need a larger hall, and will finish at Langford in October. This is reflected in the income projection. • All clients are now being asked to pay in advance and, by and large, most of them are. The Hallmaster system helps to keep us on top of the issue, and I have no payment issues of any significance. <p>One topic for discussion is whether, how much and from what date we charge a retainer fee for deferrals of previous regular booking slots. There is a conflict of interest with this suggestion as Elaine has a vested interest as she has classes which have been deferred.</p> <p>Decision for the Treasurer to come to the next meeting with a proposal for the rest of the committee to approve.</p> <p>Audit books - Lis has found another person in place of the regular person to audit the books and we agreed to pay her £50.</p>	<p>Noel</p> <p>Lis</p>
<p>Hall Maintenance:</p> <p>Hall Issues:</p> <p>Broken Floor tile hopefully will be repaired shortly.</p> <p>Payment from CDC to Mike Pearse been finally paid.</p> <p>Gardeners now finished until next Spring. We have sent a complementary email thanking them for their work this year. We thanked them for their hard work on the sensory garden which is getting lots of compliments.</p> <p>The broken toilet seat in the disabled WC has been repaired. The broken urinal is due to be looked at again sometime during this week and hopefully a fix will be put in soon.</p> <p>The exterior lights have been adjusted to go off at 10.30pm and there have been no reports of further problems. One of the time switches appears to have an intermittent fault that should be looked at when any other electrical work is required to be done.</p> <p>All the heating elements and thermostatic control settings appear to be working very well as there have been zero call-outs or calls in this respect.</p>	
<p>Comms (Facebook/Website)</p> <p>This month we've been able to support a number of new Hall hirers by raising awareness of classes via our facebook page and more of the hirers seem to be switched onto making their own posts on our page. This is a good development. Posts on social media and the website linked to the flooding were well received and attracted a good level of engagement.</p>	

<p>The LVCA's response to Cherwell DC planners on the homes proposals for Gavray Drive/Gavray Meadows have also been published on social media and website. Residents seem to be overall positive to the Hall being open again and no concerns have been expressed. We've received a number of very positive and complimentary public comments.</p>	
<p>Update from Councillor Nick Cotter: Pioneer roundabout plans halted due to various objections and the planned speed limit.</p> <p>Cycle Path from London road down to Bicester village: - also the plan from Kingsmere to Gravenhill - Nick to follow up</p> <p>Doctor's Surgery - Chris informed the committee that it looks like the surgery will be smaller than first planned, Nick was not aware and had not heard any further news. Nick is happy to support Gravenhill location and has asked the chairperson and Chris to write down their concerns.</p>	<p>Nick</p> <p>Nick, Chair, Chris</p>
<p>Feedback from Gavray Drive ecology Meeting: The chairperson attended a 2hour zoom meeting set up to discuss the scoping document lodged with CDC for Gavray Drive, with the Planning Director of L&Q Estates, Director of Edge Urban Design and many others involved with the ecology side of the site. L & Q Estates now own the land. L&Q state they are committed to working with and engaging with local communities and they take the lead role in engaging with local residents, stakeholders, community groups, councils, ward members and politicians. The initial feel is positive, they are looking at not building in the CTA. They are looking at a management plan for the wildlife site and had invited along a representative from the Wildlife Trust. Currently they are proposing 202 houses mainly in the eastern section of Gavray Drive, with a few along the edge of the western side. The local plan is for 300 houses in Gavray Drive and, they are looking at possibly including C2, care facilities of some kind (maybe another care home). It is a way of increasing the number of dwellings towards the 300. I raised the issue of flooding, as we have just suffered quite extensive flooding in Langford Park and while this is what it's for, we need to be aware and ensure the SUDS (sustainable drainage systems) are robust enough to ensure that Langford don't suffer worst flooding and the SSI's further downstream. They talked about planting urban trees, so I raised the issue Langford has suffered from with wrong types of trees being planted causing subsidence. There will be a full public consultation later this year, which we will publish as soon as we know the date. L& Q have launched a website which will be updated as things progress with minutes of meetings being published, Chris to publish this on our website and Facebook.</p> <p>http://www.spbroadway.com/gavray/</p>	<p>Chris</p>
<p>Bike Rack Update: Mike Pearce has quoted £690 including VAT for supply and fitting of toast rack style cycle rack. Recommend acceptance of the quote which compares favourably with others. CDC having expressed concerns re the now defunct Tesco's fire exit, have agreed that this is not an issue and we may proceed. Elaine will now progress grant applications.</p>	

Agreed to go ahead with the quote and Elaine will seek a grant from CDC.	Elaine
Update on WiFi: A further discussion was held over the suppliers, it was decided to revisit the suppliers and ask the other retailers who they use before a decision is to be made. Treasurer to action	Noel
AOB: Howard Resignation: An email of thanks sent to Howard, who has agreed to continue to put out and return the hall's bins each week, which we thank him for and appreciate.	

Next Meeting: 16th November