



Langford Village Community Association

Minutes of the Meeting held on Monday 21st September 2020

8pm - Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Howard Patten, Chris A’Court, Lis Penhearow, Dan Sames
Apologies:	

Agenda Item and Actions	Owner
<p>Approval of Minutes: all approved</p> <p>Matters arising: Guttering - roof leak in the shed - Lis to get another quote for the work.</p> <p>September 2019 draft minutes need to be approved - Carole to action</p>	<p>Lis</p> <p>Carole</p>
<p>Treasurer's Update:</p> <p>The Full-Year Forecast now shows an overall deficit of £(4.3)k, which is £0.8k favourable to budget, and represents an improvement of £0.6k, compared to July's forecast. The main reason is the successful application to CDC for an additional £0.7k of grant funds.</p> <p>Due to Covid - 19 we are reviewing our cleaning requirements, Jayne has indicated that she is not able to support the extra work. Carole is therefore interviewing for an additional cleaner. Carole will look at cleaning companies and Chris will expand advertising.</p> <p>We are now fully paid-up subscribers to Hallmaster, which continues to attract new users to the hall. We have 5 new users signed-up : - Trainmaster, Peekaboos, Monkey Music, You-Yoga and Battado. The value of these bookings should more than offset the loss of : - Ready2Tumble; Rugby Tots and Andreas Wren Yoga. However, we also have a number of groups which have not yet returned. Decision to not go ahead with the group who applied as the Hall not suitable.</p>	<p>Chris Carole</p>

<p>Hall Refurbishment:</p> <p>UPDATE:</p> <p>The work at the hall was completed on Thursday, 17th September. Jayne spent many hours over Friday/ Saturday and Sunday cleaning the place to enable the hall to be COVID safe.</p> <p>All expenses, bills etc. are in hand either paid or with the insurers.</p> <p>The hall has been updated with notices/ signs, blocking sinks, toilets to minimise cleaning. All the relevant purchases have been made to set up the hall to be covid ready.</p> <p>Return to the Hall - Elaine and Chris will be available to do the weekend cover for the hall - Covid rules with groups coming in for the first time.</p> <p>COMMUNICATIONS: (including website/ twitter/ FB)</p> <p>The website and facebook has been regularly updated to reflect the changes as we moved towards reopening. This includes publication of the Covid-19 rules. Menus and pages have been restructured.</p> <p>We have passed the 600 facebook followers mark, communicating to a much greater number of residents.</p> <p>Updates on the Hall progress have been well received and we've been picking up new bookings too. This indicates new groups are finding us online and that we have got our digital presence/marketing right. The Hallmaster system integrates well.</p> <p>There are new photos of the Hall, including garden, in place on the Gallery and on our Google page. More will be added.</p> <p>A facebook job ad has been published to help us in seeking more cleaning help. Several applications have come in and are being reviewed.</p> <p>A chairman's report on reopening would be a good addition for us online. Carole to action.</p> <p>The online vouchers scam previously reported, has happened again and Chris is working to resolve.</p> <p>COVID SAFE RE-OPENING:</p> <p>We opened on 21st September.</p> <p>This week all returning / new groups are being met and shown round and talked to about the COVID regulations and fire if appropriate. Each group is being asked to sign a form to say they will comply with our COVID risk assessment, as an insurance in case of any comeback on the hall.</p>	<p>Elaine/Chris</p> <p>Carole</p> <p>Chris</p>

<p>We have placed a COVID first aid kit in the disabled toilet as this would be the COVID space required if anyone is taken ill while at the hall and while waiting for removal.</p> <p>GRANTS OBTAINED:</p> <p>We have managed to secure funds from:</p> <ul style="list-style-type: none"> • Councillors Priority Fund £575.30 for the Sanitiser stations and contribution towards the signage • CDC Community Association grants £600 towards the radiators • CDC Community Association grant of £100 towards all the purchases for COVID 19 	
<p>Cherwell Review:</p> <p>Cherwell Local Plan review Planning for Cherwell 2040: I responded on LVCA's behalf on the last day of submission. It is a document asking questions regarding what should be the focus/ priorities for planning and development of Cherwell. There will be plenty more opportunities for us to get involved with this important document -Local Plan over the next year or so. I would welcome someone to work alongside me on this and any other local planning applications, as more is coming on stream. It is a really interesting area and gives us a voice in Bicester & Cherwell - Elaine Volunteered</p>	
<p>Wi-Fi Update: Noel to set up the account and Chris, Elaine or Christine will assist in the installation etc.</p>	<p>Noel</p>
<p>Bike Racks:</p> <p>Permission for a 'toast rack' style bike rack alongside the fence at the front of the Hall has been given by Cherie Ng.. CDC have also been approached as we are not sure if the paved area actually belongs to them. Two quotes obtained from national companies - but the fitting is quite expensive - giving an overall cost of around £1500. We have therefore also discussed supply and install with Mike Pearce and am awaiting his quote. Once we have a quote the Committee is happy with, we will explore possible sources of funding.</p>	<p>Elaine</p>
<p>Community Issues</p> <ul style="list-style-type: none"> • Gavray Drive - the new plans for housing there have been published - there's one month for responses • Bicester Village and Pingle Field plans - BV is due to announce what it plans to do with the playing fields next April • The Bicester Cycling and Walking Infrastructure plan has been published and approved • Contact has been made with OCC re the cycling lanes for London Rd that have not been installed - it doesn't look promising • The new A41 roundabout - this is due to be ready in late 2021. Bicester Bike Users Group is still concerned over its design 	<p>Dan</p>

Dan to follow up on above	
AOB: Treasurer to review the monthly retainer for looking after the key and casual bookings by the cleaner.	

Next Meeting: 19th October