



Langford Village Community Association

Minutes of the Meeting held on Monday 17th August 2020.

8pm – Virtual Meeting

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Howard Patten, Chris A'Court
Apologies:	Lis Penhearow

Agenda Item and Actions	Owner
Approval of Minutes: approved Matters arising: Update on Doctors Surgery: No further updates still awaiting confirmation. Cycle Lanes London Road – Elaine to send Carole the article on the spending of £2.8M on the government website. - Carole to action Guttering to be discussed at the next meeting as Lis was unable to attend meeting. Alarm to be reset before we open for business, Chris to action Email address box – review when things settle down and the hall re-opens. Laminating notices for hall – Chris to action	Elaine Carole Chris Chris
Treasurer's Update(including Hall Master):	

<p>The Full-Year Forecast now shows an overall deficit of £(4.9)k, which is still £0.3k favourable to budget, but represents a deterioration of £(6.1)k, compared to June's forecast. The main adverse factors are:- Casual Booking Income £(1.2)k; Incremental Covid cleaning costs £(3.1)k and inclusion of replacement radiators £(2.2)k.</p> <p>All returning regular users are now booked onto the Hallmaster calendar with effect from Sept 14th until August 2021 in order to safeguard their slots. Decision to delay invoicing due to uncertainty over our opening date.</p> <p>Rugby Tots will not be returning, but we have a promising enquiry from Trainmaster, which could lead to a regular monthly booking.</p> <p>The Hallmaster trial period expires at the end of August and therefore we need authorisation to sign-up to an annual contract, at a cost of £255 pa. - Approved</p> <p>Hall policy on sports activities which could cause damage to the hall. Decision to bring applications to the committee meeting for approval – All agreed.</p>	
<p>Hall Maintenance:</p> <p>Flooding/ reinstatement of the hall</p> <p>The hall has now been certified as dry, Wednesday 12th August, and the insurers have agreed that we can use our local suppliers. i.e. Manor Flooring and Mike Pearse. Decoration to be completed (Grey agreed as the colour).</p> <p>Balfour informed the Chairperson that the floor needs a new damp proof membrane, we are hoping this is something Manor Flooring will undertake. Dan from Manor Flooring came out yesterday to see and provided a quote which has gone to the insurers.</p> <p>New Garden</p> <p>The new garden is now complete except for the purchase of a bug hotel.</p>	
<p>Risk Assessment Review:</p> <p>All risk assessments have gone out to regular bookers.</p>	
<p>COVID -19 Secure reopening of the hall:</p> <p>We reviewed the amended Risk Assessment which reflects the feedback received and have now included a section on face masks, which has come into force this week. This has been sent out to all regular user groups.</p> <p>The sanitisers have arrived. Posters will be ordered soon so we have them ready for reopening. Of those returning in September there is only two bookings who run back</p>	<p>Carole</p>

Postponement of the AGM for a year announce on Facebook and the website Chairperson's report – to be put on the website Treasurer to put annual accounts on website <ul style="list-style-type: none"> Chris to action above 	Chris
AOB: Bus Shelter: We have had 2 grant applications turned down. Basically, back to square one, very disappointed at the lack of support and what appears obstructions (not providing evidence and figures to back up the arguments regarding maintenance costs) to installing a bus shelter on Langford. The Chairperson has sent a complaint letter to Dan Sames and Zoe McLernon.	

Next Meeting: 21st September