

## Langford Village Community Association

### Minutes of the Meeting held on Monday 18<sup>th</sup> May 2020

#### 8pm – Virtual Meeting

<b>Attendees</b>	Carole Hetherington (Chair), Noel Hetherington (Acting Treasurer), Elaine Whittaker, Christine Fisher, Howard Patten, Chris A’Court, Lis Penhearow (Treasurer)
<b>Apologies</b>	

<b>Agenda Item and Actions</b>	<b>Owner</b>
<b>Approval of Minutes of 20<sup>th</sup> April:</b> Approved.  <b>Matters arising:</b> Outstanding debts: Little kickers have accepted payment plan as discussed at last meeting. Victoria has not responded to email but has sent a text to Carole asking when the Ballet class can get back into the Hall. Currently we are not allowed to reopen the hall we will follow government / CDC advice.  Discussion regarding to not allowing classes to resume until outstanding debts are paid, needs to be assessed on a case by case basis  Guttering – Lis to get a quote plus a quote for repairs to the shed roof  Insurance policy: A request for the policy details has been followed up again.	Noel Carole      Lis  Carole
<b>Treasurer’s Update</b> <ul style="list-style-type: none"><li>• Accounts to the end of April attached.</li><li>• For the month we were £ (195) adverse to budget, mainly overdue income and plumbing maintenance.</li><li>• In May we received a Government Covid-19 Grant of £10K, so are now forecasting a full year surplus of £5k rather than the budgeted £ (5)k deficit.</li></ul>	

Possibly get quotes in for the boiler we need to get a second opinion whether the boiler is required. We need to get at least 3 quotes including British Gas.	Chris
<b>Hall Maintenance:</b> <ul style="list-style-type: none"> <li>All three hand dryers are being replaced on Friday 15<sup>th</sup> for a better price than any previous quote by about £35 with a superior dryer</li> <li>Entrance hall painting all completed along with new door handle to the storeroom</li> <li>The shed roof is leaking, Lis says the guttering guy does that sort of work so she will ask him to quote for that as well</li> <li>Elaine will undertake a review of all the Risk Assessments in the hall</li> </ul>	Chris Elaine
<b>Communications/Website/Social Media:</b> <p>We're continuing to maintain regular posts on our facebook page. These have mainly been of a Langford business related nature (for example FLTR's limited reopening) or local news related (e.g. Network Rail video of London Road level crossing). Our post that generated most interest was the one on work starting on Charbridge Lane in connection with the EWR bridge.</p> <p>On our website we published a post bringing together the four Langford walking routes recently featured on our facebook page and mapped out by Chris. Stats show this generated a good level of interest from people who visited our site to print out the routes in pdf form.</p>	
<b>Terms and Conditions:</b> <ul style="list-style-type: none"> <li>Noel and Carole have spent hours revising the hall's terms and conditions, they have discovered that what is sent out doesn't match the website. The T &amp; C's are also very outdated compared to other halls and CDC generic T&amp;C's for halls. These were agreed by the committee with the addition of</li> <li>Smoking in the garden should be prohibited</li> <li>Timings of the Hall opening hours should be put in</li> </ul> <p>Once they have been completed, they need to be included in all further bookings and to regular users (before we put on the website).</p>	Carole Noel Chris
<b>Langford Life:</b> <p>We have a request to do another one.</p> <p>Chris, Christine and Noel do not think there is need for print. Committee is in agreement the way forward is digital. Carole to respond.</p> <p>We will still consider a leaflet for the AGM subject to a decision we can get the go ahead with the meeting due to Covid- 19 pandemic</p>	Carole

<p><b>Sensory Garden and Bench:</b> Sensory Garden, more plants have been introduced and hopefully now garden centres are open, Dennis and Rita will be able to complete the project. Chairperson has gone back to Finders Keepers about their donation of a bench and if they no longer wish to continue with the donation, we will purchase bench from our funds. Carole has asked Dennis to put a slab base underneath the bench.</p>	
<p><b>Hall Master:</b> Do we agree it is time to start the 3-month Hall Master trial on June 1<sup>st</sup> in the hope that we may have groups back in from September? - Agreed to commence in June.</p> <p>Bookings for June/July will need to be cancelled. Noel to talk to Jane re the bookings and contact details.</p> <p>Line Dancing and Ballet have approached us to start classes again. Carole will respond.</p> <p>Carole to go ahead with the blinds – we have been given a grant – Carole will choice the colour (all agreed Blue would be suitable).</p>	<p>Noel</p> <p>Noel</p> <p>Carole</p> <p>Carole</p>
<p><b>AOB:</b> <b>Councillors</b> responses to important issues in Bicester – Nothing has been heard recently Concerns on the London Road level crossing – Are we now seeing the start of a NR campaign for closure? Work on Charbridge Lane and Jarvis’ Lane – environmental impact, concerns on length of time of disruption. Carole to approach Cllr Dan Sames to join us at the next meeting and to give us updates on Councillor priorities</p> <p><b>Bicester Motion</b> – Decision to break with the gliding club. Chris updated us that there would be no more Gliding in Bicester. Suggestion that we invite a person from Bicester Motion to the AGM – Elaine to send details of how to contact them to Carole</p> <p>Langford Medical Practice/Covid Centre plans in medium term to stay where they are. We need to look at what would happen if we open the hall as there would be a parking issue. Review when we are nearer a decision to open the Hall to the public.</p>	<p>Carole</p> <p>Elaine</p>

Next meeting 15<sup>th</sup> June