



Minutes Langford Village Community Association
Minutes of the Committee Meeting held on 20th January 2020 at Langford Village
Community Centre

Attendees	Carole Hetherington (Chair), Noel Hetherington (Treasurer), Elaine Whittaker, Christine Fisher, Peter Davies, Howard Patten
Apologies	Chris A'Court, Nick Cotter, Dan Soames

Agenda item and Actions	Owner
<p>Approval of Minutes: Minutes of the November meeting approved.</p> <p>Matters Arising: Garden: Silver Birch to be planted for 25th Anniversary.</p> <p>Bus Shelters: Facebook article had a great response, Chairman to continue to negotiate with Council she is attending the environment committee meeting. Further details in AOB.</p> <p>Blinds: community association fund is the source for a grant and we are able to apply for up to £800 to renew the blinds.</p> <p>AGM minutes. A draft version of the minutes of the 2019 AGM has been published on our website. A check back on the website has shown that in previous years a copy of AGM minutes was in place for residents to read in either November or December, ahead of the full approval of the minutes at the following year's AGM.</p>	

<p>Treasurer's Update: There was a discussion on how we could spend money which has been accrued:</p> <ul style="list-style-type: none">• Chairs• Cutlery• Motion sensor lighting• Taps• Door catch on main door needs upgrading <p>There was a suggestion for a log to be started of all call outs.</p>	
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<p>The Treasurer to write to all the users of the hall to explain it is their responsibility to have their own PPL.</p> <p>All new bank accounts set up.</p> <p>Rates from April 2020: £10.50 weekday to move to £11 £12 weekends to move to £13</p> <p>This was a proposal agreed in principle.</p> <p>Lis returning to the group from March 2020.</p>	
<p>Hall Maintenance: The annual checking requirements are underway. Fire extinguishers and fire prevention equipment has all been checked and certified by Abbottfire. The annual boiler check and service is in the diary and is to be done before the end of January. Some planting work has been carried out in the garden and Carole has been in touch with Dennis and Rita, who have confirmed the other work they have agreed upon will soon be underway. They have also removed the post from the side area behind the gate. Some issues have occurred again over chair stacking. The clock has been brought back into use after a visit from the Town Council maintenance person.</p> <p>Green space - volunteer from yoga class Facebook advert for H&S committee members</p>	
<p>Website/Twitter/Facebook: The website has been given a substantial makeover by Chris, who has taken on the full administration since Andrew stepped down. New and brighter seasonal imagery is being used in the header, a localised map and our twitter feed now show alongside our blog posts on the front page. A new post helps potential hirers of the hall to see how the online booking process is actually very easy. A similar post on facebook was promoted over Christmas and New Year and it appears to have helped generate a good flow of casual bookings and enquiries. A 'Seasons Greetings' post on facebook at Christmas was well 'liked' and so has proved very worthwhile in raising our profile.</p> <p>Following Andrew's departure, Chris and Noel are jointly managing the calendar entries onto the online bookings calendar and Jayne has started a new weekly system of notifying what additions and changes are required for the casual bookings.</p>	
<p>Deputy Chair resignation: The Chair informed the meeting she had received a resignation from the Deputy chair.</p>	

February Meeting: Unanimous decision to cancel the Feb meeting.	
Priorities for 2020: <ul style="list-style-type: none"> • Painting entrance hall and skirting • Trial new booking system between April - June to go live in July 2020 	
Finders Keepers Donation: Finders keepers wish to donate a bench for the garden.	
Cherwell Lottery: Chris to put on the website and Facebook page.	
AOB: Bus shelters. Following the last Committee meeting we used social media to ask residents for their present feelings about a bus shelter for Langford. Reaction was generally supportive or very supportive. However several people commented that one shelter would not be enough and there should ideally be three. A question was raised about whether there is sufficient space for the type of shelters seen elsewhere in Bicester at the potential kerbside site opposite the Nightingale - this seems a fair point when you look at the site. A handful of responders were opposed to the idea, mainly for fear of a shelter being vandalised. Another response led to confirmation that Langford is no longer the only development without a shelter - as there are no bus shelters on Kingsmere either. Bins. Bouncy castles. We have had a number of enquiries about the height of the hall by people planning to hire a bouncy castle for children's parties. It is 3.26m (10.5 feet) from floor to acoustic ceiling panels - this information has been added to our website.	

