



Langford Village Community Association  
Minutes of the Committee Meeting held on 16 March 2020 at Langford Village  
Community Centre

<b>Attendees</b>	Carole Hetherington (Chair), Lis Penhearow (Treasurer), Noel Hetherington (Acting Treasurer) Elaine Whittaker, Chris A'Court,
<b>Apologies</b>	Christine Fisher, Howard Patten

Agenda item and Actions	Owner
<b>Approval of Minutes:</b> Minutes of 20 January 2020 not available Carole liaising with to gain Minutes	Christine
<b>Matters arising:</b> To be collated when 20 January 2020 Minutes are available	Carole
<b>Agenda Items:</b> <b>Treasurers Update</b> Currently forecast is £3906 surplus. However this will change significantly in the light of cancellations of hall bookings due to Coronavirus Accounts which will gain interest now opened for suitable amount of reserves - some in easy access to meet anticipated outgoings. Lis Penhearow has now returned to the UK and she and Noel will cover the Treasurers role between them.	Lis/ Noel

**Bank Balance at end of February 2020:**

Month	Langford Life	Hall	Hall Improvement	Reserve	Total
Feb 2020	£0.00 Money now in savings account	£7,179 Remainder now in savings account	£2,653	£20,000	£29,832

<b>Hall Maintenance:</b> Fire and alarm inspections carried out - no issues Windows cleaned as quarterly schedule Two faulty radiators - no simple fix, so plumber (Alan) attending to investigate 18/3/20 Storage door catch faulty - Reg O'Connor not been able to resolve, so Micky Pearce to be approached	Chris    Chris
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<p><b>Communications (inc website, Facebook Twitter)</b>  Post re East/West rail got lots of response. Carole also provided quotes to Bicester Advertiser  Survey re driving from Langford to town indicated 85% of responders used London Road rather than going on northern bypass  Promotional posts have been reduced due to coronavirus</p>	
<p><b>Coronavirus Policy:</b>  Committee agreed in the short term to allow Hirers to decide whether to continue with their bookings - they would be issued with instruction on hygiene. At the time of the meeting Heyford Hoofers, Cubs, Scouts, Beavers and Akido had all cancelled - likely that others will follow suit  If casual Hirers cancel, they will be offered the opportunity to re-book a later date  If regular Hirers cancel, payments made in advance can be utilised for future bookings so that no regular Hirer is disadvantaged</p> <p>Committee agreed a payment plan for our casual bookings clerk/cleaner if we enter a closed hall situation to ensure we retain her valuable services during this period</p>	Carole
<p><b>Presentation by Victoria Walton:</b>  In her day job Victoria, a Langford resident works for Healthy Bicester. This is a private initiative Victoria is keen to undertake. She was keen to involve LVCA in her plans to set up a 'safety net' for the vulnerable on Langford Estate vis a vis coronavirus. The committee provided indications of the numbers of elderly vulnerable and gave useful contact points, but do not have office space or human resources to commit. Committee felt any formally organised scheme (as opposed to small local neighbour to neighbour scheme) might be better coordinated with support from Bicester Foodbank, Bicester Good Neighbour Scheme etc. Committee happy to support by being a sounding board.  Chris will discuss initiative with Beryl Mann - Langford WI President</p>	Chris
<p><b>Grants &amp; Funding:</b>  Bus Shelter: £1K requested from BTC - awaiting response. CDC capital fund - require more evidence of planning permission, insurance, on-going maintenance, support from BTC &amp; OCC, all being sought  Hand drier replacement - CDC offered £500, which we are accepting  Hallway painting - quote to be obtained  Washroom taps - ordered and will be replaced asap  Crookery - put on hold as income dropped dramatically currently  Boiler - likely to need replacing in 2021 - await response from plumber on radiator issue  Guttering - may need replacement 2021 -  Blinds - Blind Trader quoted £1092. £400 secured from CDC Community Fund - will be able to apply for more in 2020/21 financial year</p>	Carole
<p><b>Cherwell Lottery:</b>  Only 6 ticket purchased - 4 of those from two members of the committee</p>	
<p><b>AOB:</b>  File on Government website indicates funding for pedestrian and cycle bridge over London Road crossing - Carole seeking further information via Dan Soames</p>	Carole

<p><a href="https://www.gov.uk/government/publications/cycling-and-walking-local-growth-fund-schemes?utm_source=23d08c00-3044-4fbb-8ce0-988500fd0a77&amp;utm_medium=email&amp;utm_campaign=govuk-notifications&amp;utm_content=daily&amp;fbclid=IwAR07FHfAiovO_mdclPHgcMTBntCucZlWwPbtAEAj2L5Rfop3AHA30Mzkiplo">https://www.gov.uk/government/publications/cycling-and-walking-local-growth-fund-schemes?utm_source=23d08c00-3044-4fbb-8ce0-988500fd0a77&amp;utm_medium=email&amp;utm_campaign=govuk-notifications&amp;utm_content=daily&amp;fbclid=IwAR07FHfAiovO_mdclPHgcMTBntCucZlWwPbtAEAj2L5Rfop3AHA30Mzkiplo</a></p> <p>See Line 207 on detailed returns page of spreadsheet</p> <p>Noel to progress free trial of Hallmaster software</p> <p>Green space mapping exercise completed by Carole and Elaine - will result in £150 donation to LVCA</p>	<p>Noel</p>
<p><b>Next Meeting:</b> 20 April - likely to be a virtual meeting</p>	