



Langford Village Community Association
Minutes of the Committee Meeting held on 15th July 2019 at Langford Village
Community Centre

Attendees	Carole Hetherington (Chair), Lis Penhearow (Treasurer), Elaine Whittaker, Andrew Smith, Noel Hetherington, Cllr Dan Sames
Apologies	Christine Fisher, Chris A'Court

Agenda item and Actions	Owner
<p>Approval of Minutes:</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> • Thanks to Andrew, Lis and Elaine who attended June's meeting, and for discussing the points raised. • Carole had met with Zeta lighting Monday 8th July for them to look at the requirements in the hall. Not optimistic whether any deal could be done so while awaiting for feedback would follow up other suppliers. • Carole emailed Pat Hare again about setting up a date for her husband and friend to paint the 2 benches, replied anytime, Carole arranging for paint, brushes and gate key to be taken to Pat's house. • Carole has been pursuing the topic of bus Shelters for Langford with BTC and our councillors. BTC won't maintain any new bus shelters, however Sam Shippen was taking our request to the policy Committee chairman. Dan was the only councillor out of all our elected representatives to respond with some help. A company called Primesite could potentially take on maintenance of a bus shelter in return for advertising space. However they had turned us down a year ago as not being busy enough!! It was noted that Langford is the only estate within Bicester not to have a single bus shelter. Also that requirement for bus travel would likely increase pending relocation of the doctor's surgery. Dan said he would get Zoe McClernon to follow up – he thought it was unrealistic to push for more than a single bus shelter. 	<p>Carole</p> <p>Carole</p> <p>Carole</p>

Bank Balance at end of June 2019:

Month	Langford Life	Hall	Hall Improvement	Reserve	Total
June 2019	561.85	13814.91	1386.91	10008.50	25772.17

<p>Treasurer's Update:</p> <ul style="list-style-type: none"> • Still some outstanding advertising fees for Langford Life to chase from the Nightingale and Bicester Foot. • Lis had been hoping to meet the Auditor but this had not been possible so far. Accounts need to be audited before the AGM and it was hoped to arrange a mutually convenient Saturday to go through things. • As Lis will be away for 6 months between August and February 2020. The committee agreed to co-opt Noel Hetherington to cover the Treasurer's role during this period. 	Lis/ Noel
<p>Hall Maintenance:</p> <ul style="list-style-type: none"> • We have an urgent issue with the tree near the fence. In the last 2 weeks a self-seeded tree has fallen over and the roots have pulled up the slabs on the pavement outside the fence between Tesco and the hall. Carole has arranged for a cone/ hazard sign to be placed there to ensure no-one slips and will get this sorted as soon as possible. • We had had a quote from Bicester Tree Services for pollarding the large maple tree and removal of another dead tree. They could also deal with the fallen tree. Carole had met a second Tree company today Monday 15th July to get a quote for dealing with the fallen tree. Whilst the 2 quotes weren't directly comparable the committee felt Bicester Tree Services should be approached firstly to attend to the fallen tree and then the pollarding etc. • Repair of flooring. One of the panels has a piece missing. It's unknown if this is as a result of rough usage or possibly an issue that runs back to how it was laid down in the first place. Carole is contacting the company that laid the floor to see if it can replace the panel. Meanwhile hall users have said they are laying mats over that area of the floor when using it. • Storeroom door handle. This has been repaired by Chris. The damage seems to have been caused by someone strongly wrenching off the handle when the door was locked. Recommendation is that we do not usually lock the storeroom door unless there is some real need to do so. It may prevent further similar incidents and another repair is likely to be more difficult. 	<p>Carole</p> <p>Carole</p> <p>Carole/Chris</p> <p>Chris</p>
<p>Website/Twitter/Facebook:</p> <ul style="list-style-type: none"> • As per our editorial brief, we have continued to post relevant local items on Facebook and Twitter, this month mainly news of events, such as Langfete and reminders of the meeting held at the Garth to discuss 'the clanging noise' and the Expressway meeting at Kingsmere (attended by Chris and Andrew). We also highlighted the scan and publication on our website of the very first ever Langford Life. • Andrew has created 2 new newsletter archive pages and added them to the website. All issues of the Langford Life between 1993 and 1999 known to be available are now scanned and uploaded to the first page (19 issues) – thanks to Bob Rudge who had supplied the scan of issue #23. 2 further issues (#31 and #40) have also been newly scanned and uploaded to the 2nd page covering 2000-2009. 6 existing issues - #50, #56-#58, #60, #62 have been added and relinked to this page. There are some gaps in the number sequence but there are 12 known further issues in the filing cabinet – the plan is to scan these also and add them later. A 3rd page (2010 – 2019) will include Issues #63-#72 – this sequence is complete and already published on our website but as individual blog posts. • Booking calendar and availability - With the summer holidays approaching and if anyone wanted to book the hall there could potentially be availability if regular bookings did not take place. Scouts had already finished for the summer for example. Although it hadn't yet been confirmed with all users 	<p>Andrew</p> <p>Andrew</p>

<p>whether regular bookings would continue, it was agreed to post on the website about the possibility of extra availability for bookings.</p>	
<p>Review of contracts.</p> <ul style="list-style-type: none"> • Following on from the last meeting there was a discussion about the policy regarding deposit fees for those that are very long term regular users. Due to not being asked before, some users e.g. WI had refrained from paying deposits. It was agreed that new regular users be asked to supply 2 cheques (dated 6 months apart) to be held on file as a damage deposit with an expectation that we do not bank either of the cheques. After 1 year of satisfactory use we would not need to ask for further deposit cheques. • Users remain liable for damage however. Conditions be revised to say that users to notify Chris / Jayne within 24hrs of any damage that had happened before or during each booking. Andrew to update documentation with these changes and circulate for approval. 	<p>Lis/ Noel</p>
<p>Noise Pollution – Walstead</p> <ul style="list-style-type: none"> • Andrew had attended the meeting at Bicester Town Council / Garth House on 19 June about the clanking noise. The meeting had been arranged by Dan Sames. Several residents attended along with officers from CDC - Graeme Kane (COO), Richard Webb (Assistant Director Regulatory Service) and Nicky Wells (Environmental Protection Officer) – and Councillors Sames, Cotter and Slaymaker. Nobody from Walstead attended. • CDC now have ongoing dialogue with Walstead and continue to monitor the situation and investigate complaints. Since 2017 various work has been done and in 2018 the source of the clank / psst noise identified along with further mitigations. Some work was carried out in Feb 2019 then a further noise assessment on 19 March this year. On 24 March there was a failure of the fan chopper blade enclosure which took some days to address. Some further mitigation work had been carried out as recently as 6 June – unclear as yet how effective this has been. • Residents can help by reporting further noise incidents. There is a Noise App (Apple/android) which can be downloaded and used to record incidents and submit directly to CDC. CDC have 2 sets of calibrated sound monitoring equipment which can be loaned out. Nicky Wells can also supply diary sheets. • Operation is permitted 24/7 (excl Christmas Day). Frustratingly it seems each time the noise is just below threshold permitted – this is based on an average. There is constant hum but peak noise is much louder. Was likened to being in a warzone! Also each time mitigation work carried out baseline in terms of what we hear/measure has to be reset. There is a Langford Clangers group on facebook for further information. 	
<p>AOB:</p> <p>For AGM. Chris has now requested that one of the Alchester Group GPs should attend the AGM and give an update about the plan for the surgery move and the super health hub. This topic to form one element of the overall AGM and GPs expecting it to be no longer than 20 minutes. The request to attend is likely to be accepted on this basis and Chris will co-ordinate this. Carole approaching other speakers to attend the AGM as the programme and flyer have to be complete by mid August</p>	