



Langford Village Community Association
 Minutes of the Committee Meeting held on 18th March 2019 at Langford Village
 Community Centre

Attendees	Carole Hetherington (Chair), Lis Penhearow (Treasurer), Elaine Whittaker, Chris A'Court, Christine Fisher, Lucinda Wing, Nick Cotter, Andrew Smith, Zoe McClernon, Dan Sames
Apologies	

Agenda item and Actions	Owner
<p>Approval of Minutes: Minutes for February approved</p> <p>Matters Arising: Hall Maintenance: Andrew to purchase fire alarm and ask the company who service the fire extinguishers to install for us - to be carried over to next meeting.</p> <p>Electrician confirmed that the urn did not require pat test for the first 12 months.</p> <p>Treasurer's report: Bank form all completed and signatories appointed.</p> <p>Hall Clock: work to be completed on 19th March.</p>	Andrew

Bank Balance at end of February 2019:

Month	Langford Life	Hall	Hall Improvement	Reserve	Total
February	£1530.85	£12,968.92	£803.61	£10,006.87	£25,310.25

<p>Treasurer's Update: Replacement club for Thursday has been sourced and Line Dancing has commenced. 3 month budget report for 2109/ 20 : £250 a month profit. Needs to be completed for the full year Chairperson to get a quote for lights in main hall, corridor and toilets and also for hand dryers which have never been replaced.</p>	Lis Carole
<p>Hall Maintenance: Main door mechanism broken - locksmith repaired it but it is not holding as it is 25 years old. Chris to contact Aylesbury locks to find a replacement. Chris will</p>	Chris

<p>process this urgently as groups are having difficulty gaining access to the hall. Garden maintenance underway and Dennis is fully fit to continue, awaiting quote for gravel and fence painting.</p>	
<p>Website/Twitter/Facebook: Chris did a google search and for the website we had a 5 star rating. Chris asked that we watch for hackers as Carole and Chris have had e-mails which were not genuine. Andrew looking for content for the website. The committee agreed we should focus on blogs for the website and Facebook and twitter for events feeds.</p> <p>Carol has got some early editions of Langford life for the website - Andrew to action</p> <p>Facebook/Twitter: good stream of news on both Facebook and twitter.</p>	<p>Andrew/Carole</p>
<p>Hall 25th Anniversary Celebration - May 5th Celebration:</p> <p>Langford Life has been written and is being edited and designed, Carole sourced a printer. Word search - suggested theme businesses on Langford</p> <p>Two gazebos has been acquired for the day.</p> <p>We need someone to make the cake as WI unable to do it. Andrew and Zoe to give Carole the names of people they know who may be able to do it.</p> <p>The council may have small tables and chairs for coffee they also have games Carole has contacted them by they have not responded - Lucinda to check with the mayor.</p> <p>Geoff from Fltr will do coffee there will be a charge.</p> <p>Hamper from Fltr as a raffle prize.</p> <p>Carole to look at what the local Vet can do?</p> <p>Table to recruit new members for the committee required.</p> <p>List of jobs on the day - Carole to email out to committee</p> <p>Lucinda to find out if we can get the staging from Kingsmere community centre. And send us contacts</p> <p>Raffle prizes: All to chase</p>	<p>Andrew and Zoe</p> <p>Lucinda</p> <p>Carole</p> <p>Carole</p> <p>Lucinda</p> <p>All</p>
<p>AOB: East west Rail: Carole and Andrew attended the public enquiry and raised many valid points in objection. Inquiry adjourned to the 2nd April and closes on the 26th April.</p> <p>Notice of timetable: Patti had proposed chart for the door: decision was there was sufficient information within the hall and updates on the website. Vote for outside defeated 1: 7. Vote to put the information on website agreed.</p>	<p>Andrew</p>

<p>Elaine to design a poster with what is on in the hall for display Request to organise a Litter pick - We have not got capacity currently - but we could ask on our stall on the 5th May for more committee members</p>	<p>Elaine</p>
<p>Jayne - when Jayne is absent we need the stand in cleaners contact details. This lady has been unavailable during Jayne's last 2 absences. Lis kindly cleaned the hall, however this is not an ongoing solution. Worth checking what other halls do. Elaine will pass the details for Chesterton and Zoe for Kingsmere to Lis.</p>	<p>Elaine and Zoe Lis</p>
<p>Surgery Move: 14th May public meeting on the surgery move at the John Paul Centre in the evening. Would be good to have some of the committee attend.</p>	<p>All</p>