



Langford Village Community Association
 Minutes of the Committee Meeting held on 21st January 2019 at Langford Village
 Community Centre

Attendees	Carole Hetherington (Chair), Andrew Smith (Deputy Chair), Lis Penhearow (Treasurer), Elaine Whittaker, Chris A'Court, Christine Fisher, Pati Shayler, John Emery, Peter Terrell, Gavin Downd, Nick Cotter, John Broad
Apologies	

Agenda item and Actions	Owner
Presentations to the group by John Emery - Network Rail - see presentation attached.	
Approval of Minutes: Minutes signed off as a true and accurate record. Matters arising: Still waiting on missing Fire Alarm Carole chasing. Rodney House Roundabout - Turn on 24th Jan 2019	

Bank Balance at end of December 2018:

Month	Langford Life	Hall	Hall Improvement	Reserve	Total
Dec - 18	1,530.85	10,894.24	785.57	10,006.01	23,216.67

<p>Treasurer's Update: Bank Forms are now with bank awaiting confirmation of changes. It will give us 4 signatures on the bank account - Carole, Andrew, Lis and Chris. We are working towards much more being paid by BACS, details from Lis and decision required on amounts and process. - Agreed Lis to contact the auditors to find out any other systems we could do to improve payments etc.</p> <p>Tuesday evening Yoga is closing. Decision to give Musical Mini's 50% reduction in hall hire this term as they are struggling for membership. Advertise on Facebook the vacancies we have for hall hire - Chris to action</p>	<p>Carole/Lis</p> <p>Lis</p> <p>Chris</p>
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<p>Hall Maintenance: The main issue recently has been the boiler which started to leak just before Christmas. Fortunately we've been able to keep it working throughout and it has now been serviced but is still awaiting a replacement part to be fitted. The new gas safely certificate was issued with the service. One toilet in the ladies loo is out of order and currently awaiting a plumber's repair as the flush mechanism has failed. All guttering was inspected at roof height by Chris and photos taken and filed. At this time one blockage was spotted. When later dealing with this we actually found there to be two full pipe blockages. These have been made clear again now. Rubber balls were found beneath other debris in the gutter downpipes at both back right and back left of the hall. Particular thanks go to Peter Kelly for his assistance on this. We'll be investigating fitting gutter filters and replacing some of the joints on the back guttering which are the originals and are dripping. The cord on one blind has been broken again and will be fixed soon; the cord has been removed for safety. The fire extinguishers inspection was made and we are fully compliant for another year.</p> <p>Grant for external lights has been paid and Carole has completed the monitoring report.</p> <p>I have chased Matt regarding the missing Fire Alarm still awaiting a response.</p> <p>Carole to ask for a quote for new ceiling lights in the main hall</p>	<p>Chris</p> <p>Carole</p> <p>Carole</p> <p>Carole</p>
<p>Website/Twitter/Facebook: Our Facebook page is being kept active and we're picking up a significant number of new followers as a result. This is really pleasing as it helps us to communication with more and more local residents and get them involved in activities. For the first time, Chris arranged a paid-for and promoted post to wish residents a Happy New Year and raise awareness of LVCA. This was a targeted advertisement that anyone who is on Facebook within Langford Village and just beyond should have seen in their Facebook feed. Thanks to this, as well as being much more proactive in our posts, we now have over 400 followers - an increase of around 20% since November. Posts on the start of work on Kingsmere Retail Park, the road works on the junction, our book share scheme and Rodney House roundabout have all done well on engagement. Residents do seem much more inclined to engage with us via Facebook than twitter but twitter helps raise our profile in different places. We have even been retweeted by Victoria Prentis this month.</p>	<p>Chris</p>
<p>Hall 25th Anniversary Celebration: Bicester Town Council Grant applications have only just become available, Carole will complete a form, however needs to know some more about potential costs for the celebration. Look at asking for the cost of the marquee?</p> <p>Meeting held regarding 25 year celebration agreed Sunday 5th May 11am to 4.00pm, Carole has contacted all groups and waiting for feedback by the 3. Notes of meeting attached.</p> <p>Contacted the Marquee company in Kidlington for a quote which is attached. Christine to go back to the Marquee company for a new quote removing all</p>	<p>Carole</p> <p>Carole</p> <p>Christine</p>

<p>unnecessary requirements.</p> <p>Lis to check liability insurance.</p> <p>Next committee meeting to concentrate on firming all the plans up for the Celebration day.</p>	Lis
<p>PPF Update on Alchester Surgery: Proposed letter to surgery and OCCG attached for you to review.</p> <p>Carole now sent the letter on behalf of LVCA.</p>	Carole
<p>Rodney House Roundabout: Carole has written to Chief Executive of SSE, Director of Highways at OCC and MD of Graven Hill. Chief Exec's office responded before 10am the next day and have sent out a team to establish what exactly needs doing. See Facebook and twitter for updated information</p>	Carole
<p>Hall Clock: Hall Clock, a new contract has been set up by Bicester Town council, now waiting for a date.</p>	Carole
<p>AOB: Carole now has a new gmail account as chairman - lvcachairman@gmail.com and is gradually moving all LVCA correspondence over.</p> <p>Resilience policing meeting on Wednesday 23rd Jan would be good to have attendance - Lis and Patti to attend.</p> <p>Chris informed the committee he had been given the offer of 30 free trees. Patti to send Chris the name of the person in the council he needs to contact re positioning of trees.</p> <p>Decision: AGM date set for 19th September 2019</p> <p>Next meeting: 18th Feb 2019</p>	<p>Carole</p> <p>Lis/Patti</p> <p>Chris</p>