

Bank Balance at end of January 2019:

Month	Langford Life	Hall	Hall Improvement	Reserve	Total
Jan - 2019	1,530.85	12,612.76	785.60	10,006.42	24,935.63

<p>Treasurer's Update: We have lost or are losing a couple of groups, do we need a marketing campaign to re fill these vacant slots, and what impact does it have on our income v expenditure? Lis to complete the income v expenditure as a matter of urgency.</p>	<p>Lis</p>
<p>Hall Maintenance:</p> <p>Chris and Carole were discussing the kitchen after the boiler issues and looked at the cooker which doesn't work properly. Carole approached Howdens asking for a donation of a new cooker which they agreed, delivered yesterday. We are now looking for a community spirited qualified electrician to come and fit it.</p> <p>Dennis and Rita, is it time to approach them to book in the gardening in March / April and Carole would like to get the front fence painted before May 5th. All agreed that the front fence needs painting quote to be obtained.</p> <p>The boiler and the faulty toilet reported last month have both now been fixed by our plumber. The problematic blind has been fixed by Chris installing a new mechanism. Some additional buffering has been fitted to the walls in the store room in the continuing attempt to minimise damage being caused by the trolleys being pushed around by users. Snow was shovelled away and rock salt purchased and put down during the cold snap to protect users. There were no issues reported. The bag of salt is now stored in the shed in case of any future need. Carole has purchased and installed a new tea urn and tea pots. A brand new hob and oven have been donated for free thanks to Carole's work. Appropriate professional fixing is now being arranged. Chris to arrange for the urn to be pat tested.</p>	<p>Chris</p> <p>Chris</p>
<p>Website/Twitter/Facebook: A newsletter type email has been produced by Chris and was sent to all our regular leaflet distributors and committee members (around 30 people). This was designed to inform them of our committee members and comms activity post AGM and to point ahead to May 5th. Facebook posts have continued to engage people, the build up and switch on of the traffic lights at RH roundabout, a post on passenger increases at Bicester Village by Andrew (also on the website) and shares of news about 'crash for cash' arrests were all very popular.</p>	

<p>We will be entering a twitter competition launched by Tesco in the hope of winning £100. Rainbows and Brownies kindly agreed to be photographed for this and thanks go to parents for giving their consent and the group leaders.</p>	
<p>Hall 25th Anniversary Celebration:</p> <p>May 5th Celebration.</p> <p>Carole has started a brainstorm list of everything that needs to be done for the day - see attached, please let her know any additional items</p> <ul style="list-style-type: none"> ● Grant request for £1000 is in to BTC to help towards the cost of the day's events (to be confirmed in March). ● Marquee - Carole has been investigating borrowing one, no success so far, asking Bicester Round Table currently and approaching CDC, as quote is still high from Oxford Marquees. Distinct solutions a local events company have been approached they also do staging. ● Groups confirmed as giving demonstrations/ having a stall/ helping are as follows: <ul style="list-style-type: none"> ○ Beavers & Cubs - also celebrating their 25years , only with us until 1.00pm on the day as they have their St Georges Day parade ○ WI - want to be involved they will man a stall and potentially bake a cake ○ Yoga (Elaine) will put on a demonstration ○ Peekaboos will do demonstration and have a stall ○ Slimming world will have a stall ○ Aikido - a demonstration ○ Rainbows - will be there not sure what they want to do yet ○ Square Dancing - will put on a demonstration ○ Rugby Tots have been in touch ,however unclear if they are actually coming or not ○ Brownies are in discussion about what they might do ○ Ballet- no response as yet, and have sent a second email ● Questions to be resolved, how many do we think will attend as we need to decide on how big a cake to have ,same for plates mugs etc - 250 agreed. <p>Magazine Drop - Christine volunteered to coordinate. Lis to confirm liability insurance. Chris to ask the supporters if they can assist on the day or during setup and breakdown. Possibly have the community police safety officer for bike safety and marking. As we are planning a raffle and tombola there was a suggestion we needed to communicate the reason behind the fundraising - suggestions and agreed the ceiling lights. Carole to as Dom Cotter if he could ask Alan Deadicote to record introductions for performers? Lis to check with cleaner to make sure she can work on the Saturday and the Sunday. Need to produce a programme of events. Decide on number of tables for displays?</p>	<p>Christine Lis Chris</p> <p>Carole</p> <p>Lis</p>

<p>25th Anniversary of Langford Life:</p> <ul style="list-style-type: none"> ● Approached Mike Oke, Rich Ponsford and Steve Clack who produced the Spring 2017 version that was really brilliant, if they would help on this edition. A definite yes from Mike & Rich and a possible from Steve ● Timescales are tight and copy has to be complete by mid-March, if we can't meet that then the alternative is to get it out before the AGM. Carole would like us to try and get it out in April if at all possible. To that end the following is in place: <ul style="list-style-type: none"> ○ Had a meeting with Mike, looked at my brainstorm list and added a few things ○ Mike has gone away to seek out advertising (to offset some of the production cost) ○ Chris and Carole are visiting the archives of Bicester Advertiser to look to find what was in the papers about the building of Langford ○ Carole met with Ellie Thompson, who was on the original committee. She has given me older copies of Langford life than we have, which is great so lots of stories can be lifted from there. She is also looking out old photos ○ Carole has approached the people who are reportedly the first people to move onto Langford (no response to date) It would be great to write about their experience ○ Written the Chairman's forward , a list of the committee, and events happening in 1994 ○ Chris has been to BTC, library and approaching Bicester history society for any help with old photos 	
<p>AOB: Focus Bicester - Advertising - Christine - Decision agreed to advertise event</p>	