



Langford Village Community Association - Minutes

15th August 2018

Attendees: Andrew Smith, Matt Phillips, John Broad, Carole Hetherington, Bob Rudge, Richard Kingshott, Michelle Kaiser

Apologies: Jean Coker, Nick Cotter

1. Approval of Minutes from July Special Meeting

The minutes from the 23rd July meeting were agreed.

The minutes from the 16th July meeting are yet to be finalised by Andrew.

2. Future Committee

Andrew confirmed he is willing to take on the Treasurer's role, and will start a handover with Jean. Andrew has also spoken to Roger Winson, and he has made himself available to provide advice, which is much appreciated.

Carole said she is keen for other volunteers for Chairman, but if none are forthcoming she would be willing to fill this position for a year.

Richard has decided not to continue on the committee but will remain available to provide support on highways matters.

It was agreed that it is crucial to gain several more committee members, so the AGM leaflet will need to include a call for more volunteers. Wording for the leaflet to be discussed and agreed by email.

Action: Matt to initiate this discussion.

Cherwell District Council has requested LVCA contact details. Action: Bob to respond with the Chairman and Treasurer email addresses and Carole and Andrew's phone numbers.

3. Treasurer's Update

In Jean's absence, Andrew read out her written report.

Bank Balances at end of July 2018:

Account	Langford Life	Hall	Hall Improvement	Reserve	Total
July 18	1,530.85	9,011.40	5,941.74	10,003.91	26,487.90

The increase from last month mainly resulted from the receipt of 2 grants towards the flooring. One regular user had not paid on time but the money was received the following week. £5,940 has since been transferred from the Improvement Fund to the Hall account to pay for the majority of the £6,000 deposit for the flooring. CDC has advanced the £6,000 grant on condition of providing proof of payment after the work. This means it won't be necessary to temporarily draw from the Reserve account.

A new 6 week Babycare class has been booked for a Friday morning, commencing 7th Sept with the hope that it will become a permanent booking.

Following the renewal of both the Gas and Electricity Fixed Price Contracts, and as previously indicated, both direct debits have been increased. Gas from £55 to £65 and Electricity from £60 to £67 per month.

Lorna Nichol has completed the examination of the accounts for 2017/18, although they have not yet been returned as she is away.



Carole advised that unfortunately the fundraising yoga session had no takers, so no money was received from this. The total funds raised for the flooring remain £60 short of the required £12,000. The committee agreed that it was not worth jeopardising the progression of the replacement floor over this amount, and that this money should be drawn from the Hall account.

4. Preparation for AGM

The following guests/features were proposed:

- Update from Andrew on East West Rail
- Update on Wretchwick Green from Redrow Wates. Action: Following recent contact from Redrow Wates, Richard to respond and ask them about presenting at the AGM and, ideally, visiting the committee meeting beforehand on 17th September.
- Defibrillator Video – Matt has already downloaded a short video. Action: Matt to try and source a projector.
- Local Police. Action: Matt to contact Sergeant Kerry O'Leary to confirm availability and suggest hot topics.
- Local councillors to introduce themselves and talk about recent developments, e.g. Gavray Meadows – Dan, Nick, David plus Lucinda Wing.

It was agreed the committee could share the load in obtaining drinks and nibbles. Action: Andrew will speak to Mike Oke about previous arrangements for wine. Richard will speak to FLTR about possibly providing teas/coffees.

5. New Floor

Work due to start 20th August and finish 26th August. All decisions have been made on materials and colours. Carole will put up 'no entry' signs and arrange for Jayne to witness a cleaning demonstration.

6. East West Rail

Andrew had written previously to Victoria Prentis about East West Rail, lack of electrification and London Road but received no response. Subsequently he forwarded his concerns to Lilian Greenwood (Chair of the Transport Select Committee) and other Oxfordshire MPs, receiving a response from the Select Committee and acknowledgements from the other MPs.

Andrew advised that Network Rail have now submitted a Transport and Works Act Order (TWAo) application to the Secretary of State. While generally supportive of the wider East West Rail scheme, Andrew proposed that the LVCA should object to the lack of electrification. Although London Road level crossing is not included in this consultation, Andrew recommended that the LVCA should write to highlight that concerns remain about London Road level crossing, that there has been no progress on a solution, that the increase in rail traffic will make the situation at London Road worse, and that simply closing the crossing without providing an alternative solution is not an option. Carole suggested the LVCA writes directly to the Secretary of State about this. Action: Carole and Andrew to collaborate on this.

7. Website

Michelle advised that she needs input from committee members on basic details of the hall functions to add to the website. Michelle will email out a list of questions for the committee to respond to. Meanwhile, she will proceed with updates on fonts and graphics.



8. AOB

Carole suggested that this year the LVCA should apply for a £750 grant from CDC to fund a celebration of the hall's 25th Anniversary.

Carole advised the committee of a Bicester Volunteer Forum on Tuesday 25th September at 17:30.

Date of next Meeting – Monday 17th September 2018 – 8:15pm

Initiative	Lead	Supports	Status
Hall Improvements			
Refresh safety and fire risk assessment	Matt Phillips		Complete: <ul style="list-style-type: none"> Safety Risk Assessment Notices Fire Notice Emergency Notice In progress: <ul style="list-style-type: none"> Safety Policy Fire Risk Assessment
Replacement flooring	Carole Hetherington		Work to be undertaken August 2018
LVCA outside communications			
Langford Life magazine	TBC		
Enhanced Langford Life website	Andrew Smith Michelle Kaiser		Purpose and format to be refreshed
Langford and Surrounding Environment			
Litter picking	TBC		Annual event
Cleaning/repairing street name signs	TBC		Encourage community involvement? Check with town council whether they'd have any objection
Promoting Community			
Welcome packs for new residents	TBC		