



Attendees: Mike Oke, Matt Phillips, Andrew Smith, Richard Kingshott, Rich Ponsford, John Broad, William Patience, Carole Hetherington, Jean Coker, Ted Kingston, Bob Rudge

Apologies: Rob Swan, Cllr Dan Sames.

1. Approval and Actions Arising from June Minutes

The minutes from June were agreed.

5K Health Route: Dale Hoyland sent a draft response to the reports, which was followed by a discussion on site with Richard and Rich. A final response is pending.

Lollipop Crossing: A re-assessment was undertaken, following a request by Dan. The re-assessment was passed, so funding for the position has been released. Thanks to Dan for his efforts.

Royal Mail second collections: Dan to respond to latest letter from Royal Mail.

East-West Rail: John attended the consultation, but reported that there had been no major developments since the last event.

2. Treasurer's Update

Bank Balances at end of June 2017:

Account	No. 1	No. 2	No. 4	No. 5	No. 6	Total
June 17	1,530.85	6,797.84	0.00	23,668.74	0.00	31,997.43

All regular users had paid on time by the end of June. There were a larger than usual number of weekend bookings paid for, plus money from CDC for hire of the hall for the General Election.

The previously reported Zumba class will not be taking place because the organiser had mistaken this hall for another Langford Village Hall near Biggleswade. This is not the first instance of mistaken identity; Bob and Rich agreed to look in to amending the front page of the Langford Life website to make the location more clear.

A summer holiday playgroup has been booked commencing 28th July until the end of August for 2 hours on a Friday morning. In September a new Toddler class will be starting up on Thursday afternoons, again for 2 hours. Carole reported that Paul Tysoe has been enquiring about possible hall use for CDC Children's Services.

Castle Water did not take a direct debit payment in June as had been agreed. It was apparently returned by Lloyds as not being authorised. Despite having been told no action was required when the account moved from Thames Water, Jean has now filled out another authority.

Carole queried whether accounts 4 and 6 should be closed because they have been inactive for a long time, and whether the other accounts could be renamed to make their purpose clearer. The committee agreed that at least one of the inactive accounts should be closed, and agreed with the renaming proposal. Jean to action this.

3. Hall Developments

Mike Pearse has provided a programme for the internal storage works and replacement doors. Receipt of the invoice for Building Regulations was delayed, which will delay approvals.

Regular hall users have been given until 29th July to sort through and cut down their materials. Most users have already completed this.



The unresolved choice of shed position and material jeopardises the commencement of the storage works. Carole presented two clear options for a shed adjacent to the hall:

1. 12' x 8' timber shed with fire-retardant paint and roof material - £1,632 plus approximately £200 installation (although Yarnton's quote did not include for application of the fire-retardant paint).
2. 11' x 7' Asgard metal shed - £1,805 plus approximately £200 installation.

Mike Pearse has quoted £800 for a solid concrete base.

The committee agreed to option 1. Carole to enquire whether Yarnton would install the concrete base and apply the fire-retardant paint, in addition to their current quote. Carole was authorised to negotiate this up to a maximum total budget of £3,000.

Meanwhile, Jean contacted A-Plan to ask that RSA amend the policy to provide protection against arson, as requested by CDC. RSA would not consider covering a wooden shed at all and were reluctant to include even a metal one into the policy. A-Plan canvassed the industry for any company who would consider cover and have recommended Fusion. In addition to covering a shed of any material, the Fusion policy would be an improvement on RSA's. Annual premium would be £919, compared to £784 previously, and the LVCA would receive a pro-rata refund from RSA. It was agreed that Jean should proceed with the switch.

Carole, Bob and Jean were thanked for their continued hard work on these developments.

Bob confirmed that the electrics for the defibrillator are complete. The bill has been forwarded to Tony Hallas at Bicester Lions; Jean is following this up.

Further to the recent Electrical Installation Condition Report, Bob has received a quote from LKT for £954 to undertake remedial works that were identified during the inspection. Bob to seek a second opinion on whether these works are necessary before proceeding.

Matt had sought advice from CDC on appropriate fire precautions, but they only provided a contact for an installation company. Matt to continue to seek more independent advice from Oxfordshire Fire & Rescue Service.

4. Highways and Development

Richard provided an update on the water main works at the Rodney House Roundabout, which are intended to supply Symmetry Park and Graven Hill developments. The traffic light control works are now likely to wait until completion of the Bicester Village access works.

There has been no further news about Wretchwick Green, following the Environment Agency objection.

5. Arrangements for AGM

The confirmed date is Thursday 14th September. Hall bookings have been cleared for that evening.

Mike proposed the following guest speakers:

- Karen Curtin – New MD of Graven Hill development.
- Neighbourhood police team, including new Neighbourhood Sergeant Kerry O'Leary.
- Jeff Lothamer – FLTR Coffee

Rich to prepare flyer, Bob to arrange delivery.



The AGM is an opportunity to confirm the three new trustees: Councillors Dan Sames, Nick Cotter and David Anderson.

Matt advised that the amendments to the LVCA Constitution are almost complete, and that this can be presented for approval at the AGM.

6. Review of Initiatives

See table at the end of these minutes for a summary.

7. AOB

Rich and Andrew have agreed to put themselves forward as Chairman and Vice-Chairman respectively.

Mike and Rich have put some more thought in to Welcome Packs for new residents. Mike offered to continue to support this initiative after he steps down from the committee.

Mike was thanked for his tireless work over many years on the committee, and particularly for his leadership as Secretary and then Chairman.

The next meeting is the AGM on 14th September

Date of next General Committee Meeting – Monday 16th October 2017 at 8.15pm at
the hall