

# Langford Village Community Association Minutes

**15<sup>th</sup> February 2016**

**Attendees:** Mike Oke, Steve Clack, Caroline Cadbury, Matt Phillips, Ted Kingston, Rich Ponsford, Bob Rudge, John Broad, Carole Hetherington, Cllr Dan Sames, Richard Kingshott

**Apologies:** Robert Jackson

Thanks again to Andy Ng for kindly donating some food for the meeting.

## 1. Approval of Minutes

One correction to section 6 of the January minutes, "Carole to investigate how to become a Formal Consultee." Minutes approved and endorsed by Mike.

## 2. Treasurer's Update

Bank Balances at end of December 2015:

Account	No. 1	No. 2	No. 4	No. 5	No. 6	Total
<b>January 16</b>	<b>935.62</b>	<b>6,439.10</b>	<b>0.00</b>	<b>23,651.56</b>	<b>0.00</b>	<b>31,026.28</b>

A profit of £730.65 was made in the month. Many of the regular hirers were invoiced in January up until March and the majority paid so income levels will drop now over the next 2 months. No surprises with the costs, the extra was to PRS for the music charges we pay for people playing their own music in the hall.

An additional £344 has been paid for advertising in Langford Life, we are about £200 short on covering the printing costs at the moment.

There have been some comments from regular users about the heating levels. Bob has investigated and is arranging for Curtis and Carder to renew the pump.

## 3. Incident of claimed double booking and public response

Mike, Rich, Bob and Matt recounted the events of Sunday 7<sup>th</sup> February:

- Two parties arrived at the hall claiming to have made a booking.
- Bob was contacted by one of the parties and visited the hall to try to resolve the issue. He discovered that the second party had made a booking for a different Langford Hall in a completely separate county.
- The party that had made the mistake managed to make alternative arrangements at Launton.
- Unfortunately, one of this party's guests posted a derogatory comment on Facebook about the apparent double booking.
- Both Rich and Matt posted responses to explain what had happened. Shortly afterwards, the original comment was removed.

Mike thanked Bob, Rich and Matt for their interventions. The meeting discussed ways to avoid similar situations, and to ensure the committee's public communications are coordinated.

**ACTION:** Review online and paper application forms and booking details to ensure the hall address is clearly shown – Bob and Caroline

**ACTION:** Review emergency phone numbers listed in the hall – Matt

**ACTION:** Jayne to notify Bob (and copy in key committee members) of all confirmed private bookings, for Bob to enter on to online bookings calendar – Jayne and Bob

#### 4. Hall Improvements

- **Doors** – There are suspicions that the hall is occasionally being used without permission, following several comments about the hall being found in an untidy state after it was known to have been left tidy by the previous authorised user. It is possible that some keys that have previously been handed out were never returned. It was proposed to replace the key locks with keypad locks, allowing the code to be changed periodically.  
**ACTION:** Mike to obtain prices for keypad locks.  
**ACTION:** Caroline to review suitability of keypad locks against the insurance policy.
- **Burglar Alarm** – It was queried whether the alarm system currently gets an annual service.  
**ACTION:** Bob to review current service arrangements.  
**ACTION:** Carole to forward details of known local business that could offer this service.
- **Bike Racks** – Rich advised that the Tesco grant scheme he'd been investigating included a requirement to provide public access. It was agreed this was not suitable for the hall garden. It was agreed to go ahead with the bike racks regardless. Rich has identified a preferred product.  
**ACTION:** Rich to forward product details to Matt for review of fixing details.
- **Paintwork** – The paintwork quote was approved. Mike to arrange for the work to take place.
- **Rotten fence post at rear** – The school has highlighted a rotten fencepost. Bob is arranging repair work through Micky.
- **Clock** – Dan chasing confirmation of the costs of the clock repair and ongoing maintenance.
- **Whiteboard**: Following discussion about the practicalities and potential misuse it was agreed to investigate a free-standing whiteboard on wheels.  
**ACTION:** Matt to investigate costs.

#### 5. Clean Champions

Proposal from CDC to use LVCA as a case study in support of the Clean for the Queen events. Dan to follow up, and to liaise with Rich about the local dog walkers' efforts.

#### 6. CDC Questionnaire

CDC have created an online questionnaire for people to have their say about Bicester's future.

**ACTION:** Bob to highlight on the website. Matt to emphasise on Facebook.

#### 7. Mallards Way Parking

Concerns have been raised again about disruptive parking on Mallards Way. Dan highlighted that the police can only act if an obstruction is reported, so encouraged anyone with concerns to report them.

**ACTION:** Dan to raise with town council – consider timber posts to prevent parking on the verge.

**ACTION:** Mike to contact Richard Auger to establish previous contacts and the approach taken to improve the situation last time.

#### 8. Highways/Planning Update

Mike has written to CDC requesting the LVCA become a Formal Consultee.

Carole, Mike and Richard have a meeting with Karen Curtin of Cherwell District Council on 14<sup>th</sup> March.

Akeman Park planning application

db symmetry are now involved with Akeman Park as developer. Framptons will remain as planning consultant representing the landowner. The development is to be re-named Symmetry Park, Bicester. db symmetry presented to Bicester Town Council on 15<sup>th</sup> February and have been invited to present to the LVCA in a closed session at the next meeting (21<sup>st</sup> March).

Local Plan 2

Local Plan 2 provides more detailed proposals to meet Local Plan 1. The consultation period for Local Plan 2 ends in early March. John, Carole and Richard are due to attend an abridged training session on Local Plan 2 on 29<sup>th</sup> February.

Community Infrastructure Levy

Carole raised concerns about the Community Infrastructure Levy, which CDC are currently consulting on. If implemented, it would give the power to the council to draw Development Contributions (Section 106) into a central pot to spend on local strategic infrastructure schemes, rather than improvement schemes local to the individual developments. Carole proposed that the LVCA should raise its concerns to CDC.

**9. Langford Life Magazine**

Steve is looking for contributions to the next edition, planned for May 2016.

**10. AOB**

Carole raised concerns about the quantity of For Sale signs appearing on Peregrine Way. Some success has been had in the past with removing signs from the bypass.

**Date of next Meeting – Monday 21<sup>st</sup> March 2016 at 8.15pm at the hall**